

The regular Board meeting of the Town of Fredenberg, Minnesota, St. Louis County was held in the Fredenberg Town Hall on Wednesday, September 6<sup>th</sup>, 2023, at 7:00 PM.

- 1. Board members present:** Tim Wagner, Chair, Vice Chair Deb Pawlowicz, Supervisor Jeff Blix, Supervisor Clay Cich, Supervisor Walter Rapp, Treasurer Pam Blekestad, Clerk Ellen Hanson and Deputy Clerk Kim Wagner.
- 2. Others in Attendance:** There were 11 others in attendance.
- 3. Call to order the Regular meeting:** The meeting was called to order by Chair Wagner at 7:00 PM.
- 4. Pledge of allegiance:** All present stood and cited the pledge of allegiance.
- 5. Approval of the Agenda:** There was a motion by Supervisor Blix to approve the agenda and seconded by Supervisor Cich. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- 6. Open Forum**
  - a. Resident Craig Ruk thanked the Board for the road repairs.
  - b. Representative Natalie Zeleznikar spoke about issues that were ongoing in this year's legislative session.
- 7. Approval of the Minutes**
  - Regular meeting of August 2<sup>nd</sup>, 2023: There was a motion by Supervisor Blix to approve the August 2<sup>nd</sup>, 2023, Board of Supervisors meeting minutes as amended and seconded by Supervisor Cich. There was a roll call vote and all signified affirmatives. This motion was carried unanimously. Amended under new business last bullet July 19 to August 16 and change Deb to Pawlowicz.
- 8. Financial Report – Treasurer Pam Blekestad**
  - Treasurer Blekestad stated she is not balanced with the bank.
  - Supervisor Cich asked the treasurer to check in to a 3-month CD at 5%.
- 9. Clerks Report – Ellen Hanson**
  - Hanson presented the Clerk's Cash control statement for Board review. She is balanced with the bank.
  - The Town's obligation to the Recycling Grant from WLSSD is to contribute financially. The overage in the recycling fund is \$3,657.30. Hanson recommended a transfer of funds from the General fund to Recycling fund. There was a motion by Supervisor Cich to transfer \$3,800 from General fund to Recycling fund and seconded by Chair Wagner. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
  - The Board reviewed the claims list. There was a motion by Supervisor Pawlowicz to accept claims 10712-10724 for a total of \$71,919.63 and claim 10725 to Jen Nelson for \$168.20 cleaning supplies and seconded by Chair Wagner. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
  - Hanson talked about the SLC Elections allocations funds. The County is asking that funds for Fredenberg be retained by them. The amount is \$85.99. The County assists with absentee balloting during the elections without charging back the towns. There was a motion by Supervisor Cich to approve the request that the funds remain with the County and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- 10. Correspondence**
  - Clerk Hanson read the correspondence. There were 21 total received: 1 mail and 20 emails.

## **11. Reports**

- a. Roads report August 2023:
  - Roads Foreman Jim Ray stated Asphalt of Duluth has not completed their work on the roads. He estimates their total invoice will be between \$5,000-10,000.
  - Road Forman Jim Ray and Supervisor Blix talked about the road issues/conditions.
  - Jeff Monanas talked about the Local Road Improvement Program (LRIP) grant for the townships from the State. He volunteered to work with Supervisor Cich on the application. There was a motion by Supervisor Blix giving permission to Monanas and Supervisor Cich to move forward with the application and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- b. Fire Department report for August 2023:
  - Fire Chief Bergstrand reported there were 8 calls in August.
  - The Department participated in several local events including the towns Neighborhood Night Out.
  - Chief Bergstrand reported the department purchased a used brush truck for \$5,500.00. It is already equipped.
- c. Cemetery report for August 2023:
  - Supervisor Rapp stated the cemetery is open.
- d. Parks and Recreation and Pavilion for August 2023:
  - Supervisor Blix reported that the pickleball courts are used daily.
  - Supervisor Blix stated the sliding hill is being used by the 4-wheelers causing damage. He suggested signage be added to both sides of the hill.
  - Supervisor Cich recommended he ask for a new quote for the skating rink boards from the Becker Company. There was a motion by Supervisor Pawlowicz approving Supervisor Cich move forward with getting a new quote and to come up with a plan and seconded by Supervisor Blix. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- d. Community Center report for August 2023:
  - Clerk Hanson stated there were two rentals in August.
  - A plumber is needed to repair the men's room urinal.
- e. Recycling report for August 2023:
  - Supervisor Pawlowicz reported the Recycling Center is operating well.
  - She reported there is an issue with missing locks.

## **12. Other Meetings for August 2023:**

- Hanson attended the DAT meeting on August 17.

## **13. Old Business:**

- Update on Roof repairs: Supervisor Cich reported the contractor will begin repairs in two weeks.

## **14. New Business:**

- Review quotes for Town hall wall water repairs: There were two quotes received. The first one from Kaski, Inc. for \$17,370 and the second from Innovative Basement Authority for \$10,380.91. The Board reviewed the quotes. There was a motion by Supervisor Cich to accept the Innovative Basement Authority quote of \$10,380.91 for the town hall wall repairs and seconded by Supervisor Blix. There was a roll call vote and all signified affirmatives. This motion was carried unanimously. Supervisor Rapp stated he would like to get a few more quotes.

- Review snow removal quotes for 2023/2024 season: Two quotes were received. The first one was from Top Notch for \$105 (town hall) lot and \$55 (recycling) lot. The second quote was from ACT2 for \$225 (town hall) lot and \$75 (recycling) lot. There was a motion by Supervisor Blix to accept the Top Notch quote \$105 (town hall) lot and \$55 (recycling) lot and seconded by Chair Wagner. There was a roll call vote and all signified affirmatives. This motion was carried unanimously. Top Notch asked the Board for a three-year contract. There was a motion by Supervisor Blix to accept a three-year contract with Top Notch and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- Resolution 2023-02 Accepting Neighborhood Night Out donations: There was a motion by Supervisor Blix to approve Resolution 2023-03 Accepting Neighborhood Night Out donations and seconded by Supervisor Rapp. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.
- The second monthly Board meeting is September 20, 2023. There was a motion by Supervisor Blix to not have a second meeting and seconded by Supervisor Cich. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.

**15. Adjourn**

- There was a motion by Supervisor Blix to adjourn the meeting at 8:12 PM and seconded by Supervisor Cich. There was a roll call vote and all signified affirmatives. This motion was carried unanimously.

Respectfully submitted,

Ellen Hanson, Clerk  
Kim Wagner, Deputy Clerk

Tim Wagner  
Board Chair