

The regular Board meeting of the Town of Fredenberg, Minnesota, St. Louis County was held in the Fredenberg Town Hall on Wednesday, March 2, 2022, at 7:00 PM.

**Board members present:** Chair Jim Ray, Supervisors Clay Cich (Zoom), Deb Pawlowicz, Walter Rapp, Tim Wagner (Zoom), and Clerk Ellen Hanson.

**Others in Attendance:** There were 4 others in attendance and 4 via Zoom.

This meeting was held in-person with a ZOOM connection.

1. **Call to order the Regular meeting at 7:00 PM:** The meeting was called to order by Chair Ray at 7:00 PM.
2. **Pledge of allegiance:** All present stood and cited the pledge of allegiance.
3. **Approval of the Agenda**
  - There was a motion by Supervisor Pawlowicz to approve the agenda as presented and seconded by Chair Ray. There was a roll call vote and all signified affirmative. This motion carried unanimously.
4. **Approval of the Minutes**
  - Regular meeting of February 2, 2022: There was a motion by Chair Ray to accept the February 2, 2022, Board of Supervisors meeting minutes as presented and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.
  - Budget and Salary meeting of February 2, 2022: There was a motion by Chair Ray to accept the February 2, 2022, Board of Supervisors Budget and Salary meeting minutes as presented and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.
  - Board of Audit meeting of February 2, 2022: There was a motion by Chair Ray to accept the February 2, 2022, Board of Audit meeting minutes as presented and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.
5. **Treasurers Report – Pam Blekestad**
  - Blekestad was not present and there was no report presented.
6. **Clerks report – Ellen Hanson**
  - The Board reviewed the claims list. There was motion by Supervisor Pawlowicz to pay claims 10313-10321, 10344-10348 for a total of \$7,344.38 and seconded by Supervisor Rapp. There was a roll call vote and all signified affirmative. This motion carried unanimously.
  - Resolution 2022-01 Reestablishing Precincts and Polling Places: Hanson presented this resolution for approval. It is a mandatory resolution due to the redistricting occurring this year. There will be no changes to the Town of Fredenberg boundaries and the polling place will remain the same. There was a motion by Chair Ray to accept Resolution 2022-01 and seconded by Supervisor Cich. There was a roll call vote and all signified affirmative. This motion carried unanimously.
7. **Correspondence**
  - The correspondence was read by Chair Ray. There were 17 total received: 3 mail and 14 emails.
8. **Reports**
  - a. Roads report February 2022:
    - Chair Ray reported he has been corresponding with Steve Overom regarding road plats and road dedications.
  - b. Fire Department report for February 2022:
    - Supervisor Wagner reported there were 7 emergency calls, 4 medical, 1 public assist, and 2 fire calls in February.
    - Members performed routine maintenance and equipment checks on the vehicles.

- c. Cemetery report for February 2022:
  - Supervisor Rapp had nothing new to report.
- d. Parks and Recreation report for February 2022:
  - Chair Ray reported the rink has good ice.
  - Supervisor Cich reported he has been in contact with the playground equipment company about placement. Everything should be here by the end of May. He is finishing up on the placement of the equipment with the company. The town may have to move the propane tank to be in line with the town hall.
- e. Community Center & Pavilion report for February 2022:
  - Supervisor Cich talked about an aging building and technology not matching up. Discussion on lighting was about the LED's heating up the ballasts. Should we wait for ballasts to burn out to replace them, or change all out at one time? Chair Ray is waiting for a recommendation from the electrician. When he receives the recommendation, he will bring it back to the Board. Outside lightening will be discussed later.
- f. Recycling report for February 2022:
  - Supervisor Pawlowicz reported the center is operating very well.
- g. Other Meetings for February 2022: There were no other meetings.
- h. Preparedness Plan Update for February 2022:
  - Chair Ray reported there was nothing new to report.

#### **9. Open Forum**

- Ms. Wheeler recommended Zoom meetings continue for Board meetings.

#### **10. Old Business:**

- a. Dam Lighting: Supervisor Pawlowicz suggested she speak with a sheriff and see if they would come to a Board meeting. Chair Ray responded a sheriff representative will be coming to the annual meeting and suggested she talk with him after the annual meeting. Supervisor Pawlowicz recommended the light be near the dock for persons using the dock.
- b. Signs into Fredenberg Road entrance: Supervisor Cich reported the signs were ordered and are being paid for tonight.

#### **11. New Business**

- a. Positive Energy Outdoors (PEO) CUP renewal and extension of agreement: Blake Cazier read his email that was addressed to the Board dated February 2, 2022. Chair Ray responded that the town had no reason not to renew and extend the agreement. There was a motion by Chair Ray to renew the agreement for five years and seconded by Supervisor Rapp. Discussion on reviewing the agreement before voting on it. There was a five-minute recess to allow the Clerk to pull the documents/agreement. After the recess the Board reviewed the documents for compliance. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- b. Request to advertise for 2022 township mowing: There was a motion by Chair Ray to publish a legal notice and post in the newsletter and seconded by Supervisor Rapp. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- c. Request to advertise for 2022 township road work: There was a motion by Chair Ray to publish a legal notice and post in the newsletter and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- d. County extractive use inspections: Chair Ray had spoken with Mr. Matthew Johnson, St. Louis County Planning, and presented a draft letter addressed to him. The Board discussed the contents of the letter. There was a motion by Chair Ray to send the letter and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- e. Community Center window replacements: Supervisor Cich presented a quote from Vesel Construction for window replacements, replacing the slashes, and glass in the amount of

\$10,629.87. There was a motion by Chair Ray to accept the quote from Vesel Construction and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.

- f. Exterior digital signs at Community Center: Supervisor Cich presented a quote from Advanced Design for the amount of \$37,361. It includes a five-year warranty and all installations except hard wiring. There was a motion by Chair Ray to approve the quote from Advanced Design and seconded by Supervisor Cich. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- g. Second monthly Board meeting for March 16, 2022: There was a motion by Chair Ray not to have the second monthly meeting and seconded by Supervisor Rapp. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- h. Fire Department request for medical equipment: The Fire department had a request for medical equipment for the Board to review for purchase. There was a motion by Chair Ray to purchase medical equipment for the fire department; three bags, one AED, three CO monitors, 4 bags, 5 oxygen cylinders and 6 regulators for a total of \$2,300 paid out of General Funds and seconded by Supervisor Cich. There was a roll call vote and all signified affirmative. This motion carried unanimously.
- i. ZOOM meetings: Chair Ray asked the Clerk to research the improvement of ZOOM meetings.
- j. Older Pit Application: Supervisor Pawlowicz had concerns about their current application. Chair Ray suggested a letter be sent to the County addressing concerns about compliance. The Board discussed the verbiage for a letter. There was a motion by Chair Ray to send out the letter and seconded by Supervisor Pawlowicz. There was a roll call vote and all signified affirmative. This motion carried unanimously.

**12. Adjourn**

- a. There was a motion by Chair Ray to adjourn meeting at 9:24 PM and seconded Supervisor Cich. There was a roll call vote and all signified affirmative. This motion carried unanimously.

Respectfully submitted,

Ellen Hanson  
Clerk

James Ray  
Board Chair