

**TOWN BOARD MEETING  
Town of Fredenberg  
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS  
November 3, 2021**

**TIME & PLACE: 7:00 pm  
Town Hall and via Zoom**

The monthly meeting was CALLED TO ORDER at 7:06 pm by Chair Jim Ray. Also present were Supervisors: Deb Pawlowicz, Walter Rapp, Tim Wagner, Clay Cich (on zoom) & Pam Blekestad, Treasurer were present. 10 attended the meeting and 2 attended via Zoom. The Board recited the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: Oct. 6, 2021 meeting minutes reviewed, Walter made motion to accept without correction, Jim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
  2. TREASURER'S REPORT: as of 10/18/2021, checking account is reconciled. Checking account balance is \$327,475.84. Total funds are \$526,416.21, which includes 4 CDs totaling \$202,917.51. Walter made a motion to accept treasury report, Tim seconded. **5 YEAS, MOTION PASSED UNANIMOUSLY.**
  3. CORRESPONDENCE: 15 total: 1mail and 14 e-mails were received. Deb made a motion to contact St. Louis County Planning & Community Development regarding incomplete CUP application for Lee Older Construction (Clearwater Pit) as noted in attachments, Jim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Clay will draft a letter to St. Louis County Planning & Community Development.
  4. REVIEW OF BILLS: Jim made a motion to approved claims #10533 to #10550, totaling \$32,604.17, Deb seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Community Garden Club account balance was clarified and current with 3<sup>rd</sup> quarter taxes.
  5. REPORTS:
    - Clerk** – basic newsletter will be going out for November
    - Road Report** – holding off on “No Dump Sign” on Fredenberg Lake Road, roadside mowing complete & final road grading done. Jim updated Board on need for new County snow plowing turnaround on Stevens Road. Jim made a motion to approved funds to make a new turnaround on Stevens Road for County plowing not to exceed \$10,000.00, Tim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
    - Fire Department** – responded to 11 calls: 9 medical, 1 motor vehicle, 1 structure. 3 of the calls were mutual aid calls. Training in first aid provided to Boy Scouts. Members training in hunting accidents, GPS use and 3 members attended MN State Fire Chief’s conference. Nov. 1 there was a phone/internet outage in Fredenberg necessitating the department to staff the fire hall for calls. Information on placement of 911 numbers, Preventing Turkey Fryer Fires & getting smoke alarms installed in Fredenberg.
    - Cemetery** – closed and gates locked
    - Parks & Rec** – Board reviewed Rink Attendant application, Jim made a motion to hire Aiden Votzke as rink attendant, Walter seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Hose and nozzle ordered for rink use.
    - Community Center** – Clay repaired vent cover, custodian cleaned carpets, griddles will be ready for Santa Breakfast use. Clay will get quotes for window repairs in all windows in Townhall. Jim reported that MN Power rebate for LED lights will be approximately \$900.00, quote for replacing LED lights approximately \$500.00. Jim made a motion to upgrade lighting in Townhall, Walter seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
    - Recycle Center** – no issues, windows and magnifier working well for attendants.
    - Preparedness Plan Update** – no updates
    - Other Meetings** – Jim attended DAT Oct. meeting
- OPEN FORUM: Patty Wheeler: suggested masks be worn by all at the Santa Breakfast, thanked Pam, Mary & Diane during the recent office transition.


OLD BUSINESS:

- A. Open Clerk Position: Jim & Clay interviewed Ellen Hansen (who was present) and recommended her for open Town Clerk position. Jim made a motion to increase clerk pay to \$24.00/hour, Walter seconded. **5 YEAS MOTION PASSED ANIMOUSLY.** Jim made a motion to appoint Ellen Hansen as Fredenberg Town Clerk, start date of Dec. 1, 2021, Tim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Ellen accepted the position.
- B. Dam Lighting: Deb contacted MN Power; she is willing to move forward with research on light if there is Board support. Discussion followed. Deb will research motion sensor lighting/costs.
- C. Rink Attendant: addressed in Parks & Rec.

NEW BUSINESS:

- A. Resolution 2021-011, Designating Township Election Polling Place: Board reviewed. Jim made a motion to approve Resolution 2021-011, Walter seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
- B. Resolution 2021-012, Accepting Donations for Fredenberg Neighborhood Night Out: Board reviewed. Deb made a motion to approve Resolution 2021-012, Jim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
- C. Welcome Signs for Entering Fredenberg Township: Clay working on signs for 4 entrances into Fredenberg, he will provide estimate of costs in early 2022.
- D. Santa Breakfast: At the Townhall on Saturday, Dec. 4, 2021 from 9-11 am. Volunteers needed on Saturday, Nov. 27, and Dec. 4, 2021 (notice in Nov. newsletter). Duluth Women of Today will be in charge of Santa Store. A request was made for the Township to provide donation, it was clarified that the township cannot provide funds unless approved by township residents at the Annual Meeting.
- E. Second Meeting of the Board on Nov. 17, 2021 at 7:00 pm: Jim made a motion to cancel, Tim seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT: Jim made a motion to adjourn meeting, Walter seconded. **5 YEAS. MOTION PASSED.** Meeting adjourned at 9:10pm.



Jim Ray/Board Chair

Minutes transcribed by: Diane Palmstein

APPROVED