

**TOWN BOARD MEETING
Town of Fredenberg
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
October 6, 2021**

**TIME & PLACE: 7:00 pm
Town Hall and via Zoom**

The monthly meeting was CALLED TO ORDER at 7:00 pm by Chair Jim Ray. Also present were Supervisors: Clay Cich, Deb Pawlowicz, Walter Rapp, and Tim Wagner, & Pam Blekestad, Treasurer were present. 9 attended the meeting and 5 attended via Zoom. The Board recited the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: Jim made a motion to accept minutes of September 1, 2021 meeting without correction, Walter seconded. Clay – abstain, Deb – abstain (votes cast as abstain because neither of them could hear the beginning of the meeting due to audio issue on zoom) Jim, - yes, Walter – yes, Tim – yes. **MOTION PASSED**. Jim made a motion to accept minutes of September 15, 2021 meeting without corrections, Walter seconded. **5 YEAS MOTION PASSED UNANIMOUSLY**. Pam/treasurer requested correction to Sept. 15, 2021 minutes: under Treasurer report, delete sentence “as of ...” replace with checking account now reconciled in CTA’s. Deb made a motion to accept correction in minutes, Jim seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY**.
 2. TREASURER’S REPORT: as of 9/16/ 2021, checking account is reconciled. Checking account balance is \$365,711.23. Total funds are \$564,912.56, which includes 4 CDs totaling \$202,917.51. Pam reported that she will remove Monica’s name on bonds and checking account. Jim made a motion to accept Treasury Report, Clay seconded. **5 YEAS. MOTION PASSED**.
 3. CORRESPONDENCE: 21 total: 4 mail and 17 e-mails were received
 4. REVIEW OF BILLS: Jim made motion to accept claims #10507 to #10518, totaling \$32,803.78. Clay Cich seconded. **5 YEAS MOTION PASSED**. Invoices for Lakehead Trucking and Lawn Mowing services were not included and will be paid in November.
 5. REPORTS:
 - Clerk** – Monica Bruning resigned with her last day as Oct. 4, 2021. Jim thanked her for her services. Newly purchased computer and printer returned for refund to Best Buy
 - Road Report** – Gravel done on Amundson Road, roadside mowing not done, Jim in contact with company, hopefully done in next 2 week. End of season grading being done now.
 - Fire Department** – Responded to 5 call, 4 medical and 1 fire. Member attended training on basic search & rescue and working with Rescue Squad from County in prep for multi-agency drill in Oct. 7 members completed Initial Emergency Medical Responder class, several others did refresher course. The Department is fortunate to have 12 EMR’s, 6 EMT’s and 2 Paramedics. Information provided on smoke alarms and CO alarms. Remember to change batteries in your home smoke and CO alarms.
 - Cemetery** – Nothing to report
 - Parks & Rec** – Garden club will do all labor to move fence to expand area and additional fence and gates can be installed. Contract & payment for playground equipment completed and sent out. Clay explained how new equipment will be placed, description of unit and other changes.
 - Community Center** - Griddles wired and close to operational, lighting issues discussed. Jim made a motion to repair/replace louvered cover on kitchen fan, Clay seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY**.
 - Recycle Center** – Deb asked that the ad for new attendant be removed, current attendants adjusted schedules. New window install, thank you Walter, broken locks remain an issue and working with WLSSD.
 - Preparedness Plan Update** – No updates.
 - Other Meetings** – None.
- OPEN FORUM: Patty Wheeler reported on public dumping of stuff on Fredenberg Lake Road / Fish Lake Road intersection. (Jim will look for sign to be posted)

OLD BUSINESS:

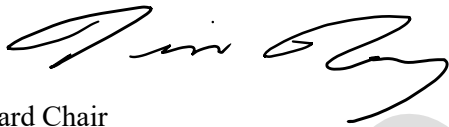
- a. Recycle Attendant: Addressed under reports, Recycle Center
- b. Snow Removal Quotes: Only 1 received, reviewed by Board and compared to last year. Jim made a motion to accept quote from Top Notch, plowing at Community Center \$105/time, Recycle Center \$55/time. Clay seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY**.
- c. Century Link Fiber Optic: Jim has a contact a Century Link but recommends residents contact them directly.

- d. Dam Lighting: More research needs to be completed.
- e. Speed Signs: Jim contacted St. Louis County, Mr. Lund stated that there is little benefit to installing, not effective at slowing traffic down, Jim will look into cost of radar/speed sign.
- f. Gravel Pits: Clay has a packet of information that will be put in each supervisor's mailbox.

NEW BUSINESS:

- a. Clerk Position: Addressed under Clerk Report. The position continues to be advertised and internet options will be explored, no applicants as of today. Jim informed Board that Mary Skafte & Diane Palmstein have agreed to help with some office duties to keep the Township running, but there will be no office hours or newsletter until a clerk is hired. Walter made a motion to allow office/computer access and allow Mary & Diane to complete township work. Tim seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Jim and Clay will conduct applicant interviews when as they come in. Jim made a motion to remove stipend for insurance on clerks job description and hourly wage remains \$20/hour. Clay seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
- b. Rink Attendant: Tim has an interested person he will direct to apply. Ad will be placed on townhall marquee. Additional info: Jim will purchase a new adequate flow hose for flooding which supervisors agree was necessary, may need a portapotty placed by outside areas for public use.
- c. Second Meeting of Month, Oct. 20, 2021: Clay made a motion to cancel this meeting, Jim seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT: Chair Jim made a motion to adjourn meeting, Walter seconded. **5 YEAS. MOTION PASSED.** Meeting adjourned at 8:40pm.



Jim Ray/Board Chair



Minutes transcribed by: Diane Palmstein