

AGENDA

TOWN BOARD MEETING

October 6, 2021 at 7:00pm @ Town Hall

ZOOM available

PHONE: dial - 312-626-6799 or COMPUTER: [Zoom Website](#)

Meeting ID: 840 8624 3811

Passcode: 611008

IN KEEPING WITH THE INTENT OF THE OPEN MEETING LAW: **THE BOARD WILL PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT, DURING THE OPEN FORUM PORTION OF THIS MEETING BUT THIS IS AT THE BOARD'S DISCRETION AND NOT MANDATED BY STATUTE.** NOTE: All issues discussed during the board meeting, including visitor business, are subject to publication in the board minutes, by the media or by other methods.

Call to order

Pledge of Allegiance

Approval of minutes from September 1 and 15, 2021 board meetings

Treasurer's Report

Correspondence

Review of bills

Reports:

- |                    |                                |
|--------------------|--------------------------------|
| a. Clerk           | e. Parks/Rec                   |
| b. Roads           | f. Community Center – Pavilion |
| c. Fire Department | g. Recycling Center            |
| d. Cemetery        | h. Other Meetings Attended     |
|                    | i. Township Preparedness Plan  |

Open Forum (opportunity for Public to present issues, **TIME LIMIT 3 MINUTES per person**)

Old Business

Recycling Attendant

Snow Removal quotes

New Business

Clerk position

Rink Attendant

Second meeting of the month Oct 20, 2021 monthly meeting

**OTHER MEETINGS OR GATHERINGS WHICH MAY INCLUDE A QUORUM OF TOWN SUPERVISORS:**

**October 6, 2021 Meeting**  
**September 2021 CORRESPONDENCE**

Mail:

9/13/2021 Gnesen Newsletter for September  
9/15/2021 IRS – Town of Fredenberg address change  
9/29/2021 Town of Canosia Newsletter  
MN Dept of Rev – Weekly Digest Bulletin

E-mails:

9/1/2021 D. Pawlowicz -- Garden  
9/1/2021 Best Buy Business Team  
9/3/2021 M. Babcock – Welcome Week at the Y  
9/3/2021 OSA E-Update  
9/4/2021 D. Pawlowicz – Broken lock  
9/6/2021 D. Pawlowicz – Schedule Recycling  
9/7/2021 S. Overom – 8<sup>th</sup> Ave and W Island Lake Rd Resolution  
9/7/2021 M. Bell – MN Government Data Practices Act Request  
9/7/2021 Arrowhead Area Agency on Aging – Age Friendly Housing  
9/7/2021 A. Mallon, Ehlers – Continuing Disclosure Services Report – Annual Filing  
9/7/2021 L. Bergstrand Fire Dept – Tips for Making Homes Firewise  
9/7/2021 S. Hemphill – Invasive Knotweed  
9/8/2021 MAT – Annual Conference  
9/22/2021 L. Eubanks, jobshq – Clerk  
9/27/2021 L. Haller, Gnesen Twp – Tower Road  
9/29/2021 D. Pawlowicz -- Locks  
9/29/2021 D. Pawlowicz – 2021-22 Schedule

**BOARD MEETING  
Town of Fredenberg  
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS**

**TIME & PLACE: 7:00 pm**

**September 2021**

**Town Hall and via Zoom**

The monthly meeting was CALLED TO ORDER at 7:13 pm by Chair Jim Ray.

Also present were Supervisors: Clay Cich (via Zoom), Deb Pawlowicz (via Zoom), Walter Rapp, and Tim Wagner. Monica Bruning, Clerk & Pam Blekestad, Treasurer were present. 5 attended the meeting held in the Town Hall and 4 attended via Zoom. The Board recited the Pledge of the Allegiance.

County Commissioner Keith Nelson distributed a report on borrow pit side visits summarizing his visit to all borrow pits. Commissioner Nelson noted all active pits are following current ordinances. Some issues exist and are being addressed (e.g. disposal). Reclamation work was reviewed also. Walter asked about chloride application of private roads for active pits. The fire in Lake County is 35% contained and is nearing SLC. Logging activity is ceased on county land due to fire danger. New land fill location(s) in the County are being sought. Building a super cell (1000 acres) is being explored in Cotton. This would involve cleaning up existing (old) dumps that were not set up properly. Managing leechate is also involved. Resident fees should remain the similar (\$25) changes from WLSSD/SLC. Timeline for the super cell site is expected to start in the next 6-8 months. SLC road projects have totaled 65M – next year potentially includes Fredenberg FLR and Beaver River Roads.

**APPROVAL OF MINUTES: Jim moved to approve minutes with changes. Tim seconded with proposed changes. MOTION PASSED UNANIMOUSLY.**

The meeting was abbreviated due to technical difficulty with Zoom for Clay and Deb. Technical help with Zoom will be explored.

**REVIEW OF BILLS: Jim made motion to accept claims #10475 to #10491, totaling \$24,412.44. Jim moved to approve with change. Clay seconded. 5 YEAS MOTION PASSED.**

Security and lighting around Town Hall will be researched including leaving lights on in the Pavilion.

Deb moved that we advertise for another attendant for the Recycling Center. Jim seconded. **MOTION PASSED UNANIMOUSLY.**

Jim moved to have a second meeting in September 15. Clay seconded. **5 YEAS. MOTION PASSED.** Meeting adjourned at 8:11 PM.

The seconding monthly meeting in September was CALLED TO ORDER at 7:04 pm by Chair Jim Ray. Also present were Supervisors: Clay Cich, Deb Pawlowicz, Walter Rapp, and Tim Wagner. Monica Bruning, Clerk & Pam Blekestad, Treasurer were present. 9 attended the meeting held in the Town Hall and 2 attended via Zoom. The Pledge of the Allegiance was recited.

**TREASURER'S REPORT: as of 8/18/ 2021, checking account has not reconciled yet due to a CTAS error of \$12,66.17. Checking account balance is \$319,886.76. Total funds are \$555,804.23, which includes 4 CDs totaling \$522,917.51. Computer corrections from XXX have been corrected. Jim made a motion to accept Treasury Report, Clay seconded. 5 YEAS. MOTION PASSED.**

**CORRESPONDENCE: 25 total: 1 mail and 24 e-mails were received and reviewed by the Board. Deb questioned the email from attorney Steve Overom. Clerk will watch review billing. Clay asked for clarification on email from SLC**  
**REPORTS:**

**Clerk** – Motion was made by Walter to retain Mary and Diane as Clerk Consultants for 6 more months. Tim

seconded. Discussion centered on practice of retaining and value of the expertise. Vote: Jim Yes. Deb No. Tim Yes. Walter Yes. Clay No. **THREE YEAS TWO NAYS MOTION PASSES.** Jeff Monsaas was thanked for his research in the application for the townships ARPA funds. The township received \$71,003K in September.

**Road Report** – Jim moved put to put crushed limestone on parts of Amundson Hill. Walter seconded. Budget is available. Concerns about speeders on the township roads. Jim contacted traffic resources and learned signage has not been effective. Reported on concrete base used for roads – hills are the best use. East Cook Lake Road was re-graded and chloride. Skogiv Road was also upgraded. Clay moved to extend existing resolutions for one year for Bear Island Road and 8<sup>th</sup> Ave and West Island lake Road need registered plats to be processed as township roads. Walter seconded. **5 YEAS MOTION PASSED.** Roads have been holding up relatively well this season.

**Fire Department** – Please come to the Fire Hall on Thursday evening to explore becoming a part of the Fire Hall team. The Fire Department is encouraged to explore fire specific grants under ARPA funds.

**Cemetery** – A-1 Asphalt resealed the parking lot and it has been completed.

**Parks & Rec** – AAA fencing completed the work. Sandy Rock has requested funding. Details on what and how much were requested. The Garden Club would like to extend the community garden space. Plans and funds were requested. Jim moved to give the Club \$500 to start the expansion of the gardens. Clay seconded. **5 YEAS MOTION PASSED.** More information on signing up will be sought.

**Community Center** – Carpet cleaning in the basement is due. Vandalism has been occurring around the community Center. Clay suggested installing cameras around the building. The Board directed Clay to research costs and equipment. A special rate was sought by a resident for a multi-family garage sale. The regular rate will apply if they use the room \$100 inclement weather. Deposit does apply. Jim is working with the electrician for power to the griddles when used outside and will explore additional lighting to the property.

**Recycle Center** – Recycling attendants are needed for the Recycling Center. Advertising is underway. The minimum age was discussed. 16 years of age or older. Porta potty has also been cleaned. A window will be installed in the Center for staff. New locks for the dumpsters were delivered.

**Preparedness Plan Update** – Monica reported most counties now recommend masks in government buildings.

**Other Meetings** – Walter attended the DAT barbeque. Discussion centered around turn outs for Night Outs were good and employment was challenging.

OPEN FORUM: Bill O'Brien asked the Board for help for some residents for internet service. Requests an informal survey for coverage was offered. Walter responded that the work done 2 years ago is being inspected now. Jim will research the name of the Century Link contact for inspections and completing the work. Deb Roach spoke to the issue of civility, confidentiality, and interactions with board members.

OLD BUSINESS:

American Rescue Plan Act – Research needs to be done for costs that qualify. Board members will research. See MAT website.

Roadside mowing bids were opened. Rodda Grading was granted the job. **5 YEAS. MOTION PASSED.** Monica will notify those providing quotes.

Short term Rentals – Information was the county was inadequate. Monica was asked to confirm we have no short term licensed rental properties in Fredenberg Township with SLC. Clay will provide the list of questions.

Playground Equipment -- Clay noted we have changed venders from initial quotes. Costs and service are expected to be better. The quotes include 5 main pieces of equipment and the school at St John's has the vendor's equipment installed. Installment and design were also discussed. Jim moved we go ahead with the purchase of the 5 pieces of playground equipment and installation. Walter seconded. **5 YEAS. MOTION PASSED.**

NEW BUSINESS

Resolution for the 2022 Levy was read. **5 YEAS. MOTION PASSED.** Jim will explore levy calculations and budgeting for the 2023 tax levy.

Lighting at the dam -- Walter provided an estimate for 2 lights to be installed at Fish Lake Dam and Island Lake Dam. Monthly power charges would apply. Solar lights could not be used.

ADJOURNMENT: Chair Jim made a motion to adjourn meeting, Clay seconded. **5 YEAS. MOTION PASSED.** Meeting adjourned at 9:33 PM.

Respectfully submitted,

Town of Fredenberg

Claims List for Approval

10/4/2021

Date Range : 9/4/2021 To 10/4/2021

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/30/2021	Minnesota Locksmith	Payment for 12 keys, 2 closets; rekey; labor	10507	\$1,129.00	213-43281-223-	TH/CC	\$1,129.00
09/30/2021	Steve Happy	Port-a-potty recycle center Aug 2021	10508	\$85.00	863-43250-300-706	Sewage Collection and Disposal	\$85.00
09/30/2021	Forum Communications	Advertising: Sept roadside mower	10509	\$117.10	100-43129-343-	Mowing services	\$117.10
09/30/2021	Lake Country Power	Aug 2021 Electrical	10510	\$77.53	403-49580-381-706	Electric UTILITIES - Customer Account Expense	\$53.03
					403-49580-381-404	Electric UTILITIES - Customer Account Expense	\$10.50
					403-49580-381-404	Electric UTILITIES - Customer Account Expense	\$14.00
09/30/2021	Jake's Companies	Chloride 900 Gal. Amundson Rd	10511	\$990.00	201-43173-224-225	Chloride Treatment	\$990.00
09/30/2021	Overnom Law	Invoice #2183	10512	\$249.75	100-41140-304-	Legal Consultation	\$249.75
09/30/2021	Minnesota Power	Town Hall (Aug/Sept 2021)	10513	\$228.36	100-49570-381-	Electric UTILITIES - Transmission and Distribution	\$228.36
09/30/2021	Herbel's DBI/Disposal LLC	Dumpster Pickup Aug/Sept Recycle CenterCC	10514	\$94.42	213-43230-384-706	Waste (Refuse) Collection	\$94.42
09/30/2021	Century Link	telephone and High Speed, Public WIFI	10515	\$298.95	100-41110-321- 100-41110-325-	Council/Town Board Council/Town Board	\$38.34 \$260.71

Town of Fredenberg

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10/4/2021

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/30/2021	Monica Bruning	Mileage (Best Buy) + healthcare premium	10516	\$98.33	100-41425-241- 100-41425-151-	Clerk Clerk	\$38.08 \$60.25
10/04/2021	Minnesota Playground	Playground equip -- 5 pcs	10518	\$29,435.34	403-45123-241-	Playgrounds	\$29,435.34
<b>Total For Selected Claims</b>				<b>\$32,803.78</b>			<b>\$32,803.78</b>

Clay Cich	Town Supervisor	Date
Debra Pawlowicz	Town Supervisor	Date
James L Ray	Town Supervisor	Date
Tim Wagner	Vice Chair, Town Supervisor	Date
Walter Rapp	Town Supervisor	Date