

AGENDA
TOWN BOARD MEETING
September 15, 2021 at 7:00pm @ Town Hall
ZOOM available

PHONE: +1 312 626 6799 **or COMPUTER:** [Zoom Website](#)
Meeting ID: 860 7312 8436 **PASSCODE:** 304288

IN KEEPING WITH THE INTENT OF THE OPEN MEETING LAW:
**THE BOARD WILL PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT,
DURING THE OPEN FORUM PORTION OF THIS MEETING BUT THIS IS AT THE BOARD'S
DISCRETION AND NOT MANDATED BY STATUTE**

NOTE: All issues discussed during the board meeting, including visitor business, are subject to publication in the board minutes, by the media or by other methods.

1. Call to order
2. Pledge of Allegiance
3. Guest Speaker – Keith Nelson, County Commissioner (Spoke 9/1)
4. Approval of minutes from August 4, 2021 board meeting (Approved 9/1)
5. Treasurer's Report
5. Correspondence
6. Review of bills (Approved 9/1)
6. Reports:
 - a. Clerk
 - b. Roads
 - c. Fire Department
 - d. Cemetery
 - e. Parks/Rec
 - f. Community Center – Pavilion
 - g. Recycling Center
 - h. Other Meetings Attended
 - i. Township Preparedness Plan
8. Open Forum (opportunity for Public to present issues, **TIME LIMIT 3 MINUTES per person**)
9. Old Business
 - a. American Rescue Plan Act – Local interest/coordination
 - b. Snowplowing
 - c. Roadside mowing
 - d. Short term vacation rentals
10. New Business
 - a. Resolution approving the 2022 Levy
 - b. Second meeting of the month July 21, 2021 monthly meeting

OTHER MEETINGS OR GATHERINGS WHICH MAY INCLUDE A QUORUM OF TOWN SUPERVISORS:

AGENDA
TOWN BOARD MEETING
September 1, 2021 at 7:00pm @ Town Hall
ZOOM available
See www.Fredenberg.org for Meeting Packet

PHONE: dial - 312-626-6799
Meeting ID: 857 1266 8610
PASSCODE: 432945

COMPUTER: Zoom Website
Meeting ID: 857 1266 8610
Passcode: 432945

IN KEEPING WITH THE INTENT OF THE OPEN MEETING LAW:
**THE BOARD WILL PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT,
DURING THE OPEN FORUM PORTION OF THIS MEETING BUT THIS IS AT THE BOARD'S
DISCRETION AND NOT MANDATED BY STATUTE**

NOTE: All issues discussed during the board meeting, including visitor business, are subject to publication in the board minutes, by the media or by other methods.

1. Call to order
2. Pledge of Allegiance
3. Guest Speaker – Keith Nelson, County Commissioner
4. Approval of minutes from August 4, 2021 board meeting
5. Treasurer's Report
5. Correspondence
6. Review of bills
7. Reports:
 - a. Clerk
 - b. Roads
 - c. Fire Department
 - d. Cemetery
 - e. Parks/Rec
 - f. Community Center – Pavilion
 - g. Recycling Center
 - h. Other Meetings Attended
 - i. Township Preparedness Plan
8. Open Forum (opportunity for Public to present issues, **TIME LIMIT 3 MINUTES per person**)
9. Old Business
 - a. American Rescue Plan Act – Local interest/coordination
10. New Business
 - a. Resolution approving the 2022 Levy
 - b. Second meeting of the month July 21, 2021 monthly meeting

OTHER MEETINGS OR GATHERINGS WHICH MAY INCLUDE A QUORUM OF TOWN SUPERVISORS:

**BOARD MEETING
Town of Fredenberg
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
August 2021**

**TIME & PLACE: 7:00 pm
Town Hall and via Zoom**

The monthly meeting was CALLED TO ORDER at 7:09 pm by Chair Jim Ray. Also present were Supervisors: Clay Cich, Deb Pawlowicz, Walter Rapp, and Tim Wagner. Monica Bruning, Clerk & Pam Blekestad, Treasurer were present. 15 attended the meeting held initially in the Pavilion and 8 attended via Zoom. Because the Pavilion/hot spot internet connection was unstable for Zoom, the meeting was moved indoors. The Board recited the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: **Corrections: CTAS error amount; Spelling Skogvei Road and note work will be done; Nelson to Anderson; Lakehead Trucking violations were discussed; Substitute Deb for Jim RE Hazardous Waste Day and add Auto Salvage to Chesney notation; Miller Lane mowing clarification; Jim moved to approve minutes with changes. Tim seconded with proposed changes. MOTION PASSED UNANIMOUSLY.**
 2. TREASURER'S REPORT: as of 7/13/ 2021, checking account has not reconciled yet due to a CTAS error of \$12,66.17. Checking account balance is \$352,886.76. Total funds are \$555,804.23, which includes 4 CDs totaling \$202,917.51. Pam reported that she updated contact/signing authority for National Bank of Commerce accounts. Monica and Pam registered for signing authority. Walter made a motion to accept Treasury Report, Clay seconded. **5 YEAS. MOTION PASSED.**
 3. CORRESPONDENCE: 25 total: 1 mail and 24 e-mails were received and reviewed by the Board. Deb questioned the email from attorney Steve Overum. Clerk will watch for charges on billing.
 4. REVIEW OF BILLS: Jim made motion to accept claims #10440 to #10451, totaling \$29,281.91 Lakehead Trucking billing included error. Reduce invoiced amount by \$50. Walter moved to approve with change. Clay seconded. **5 YEAS MOTION PASSED.**
 5. REPORTS:
 - Clerk** – Monica presented new Best Practice guidance from MAT regarding number of signatures. After discussion current procedure will remain (3 signatures on checks). Advisement on monitor, hard drive, and printer discarding. Twp will have a drawing for the monitor and printer. Hard drive will be wiped clean and destroyed. \$150,000 ARPA funds are available to Township. Supplemental pay up to \$13/hour is available for research, application, processing, and accounting. Clay will lead application process.
 - Road Report** – Chloride on roads is done. Residents have complained about excessive speed on paved and unpaved roads. SLC discouraged signage of “Children at Play.” Jim will explore self-contained radar for purchase. E Cook Road solution for challenges (e.g. wash boarding) are sought.
 - Fire Department** – During July, members responded to 13 calls including: 1 Fire; 7 Medical; 1 Mutual Aid–Medical and Fire; 1 Rescue; 1 Motor Vehicle Accident with injuries; 1 Public Assist. Nine members are participating in the 40-hour Emergency Medical Responder class. Members also trained on various equipment and procedures. The Fire Department still has room for more members. Stop by the fire hall on Thursday evenings at 7 pm to find out more.
 - Cemetery** – Resurfacing is expected to be done soon.
 - Parks & Rec** – Pickleball/tennis fencing will be finished next month. Classes are anticipated!
 - Community Center** – New custodian Jenn Nelson. The lock on the front door has been fixed. New vacuums have been purchased. HVAC finish work was completed including a door stopper. Jim will follow-up with electrician to finish work. Batteries for clocks will be replaced. Locked storage for events supplies in the building is needed.
 - Recycle Center** – Melissa Bell has been hired to fill in when needed. Dumpster locks have been replaced.
 - Preparedness Plan Update** – No updates.
 - Other Meetings** – None.
- OPEN FORUM: Patty Wheeler reported on an abundance of ‘burn outs’ on township roads and garbage in the ditches. She thanked Deb for coordinating Neighborhood Night Out – great for our community. Patty voiced concerns about Commissioner Nelson communications and lack thereof. A report is expected next month. Melissa Bell voiced appreciation for Neighborhood Night Out. Melissa requested more protection for the Twp on behalf of the Board of Supervisors (e.g. RE extractive gravel pits). Bruce Anderson voiced gravel pit concerns and reread Exhibit 7 from June 2021 Open Forum; requested more advocacy from supervisors RE gravel pits and possibly taking back zoning responsibilities; more transparency was requested.
- OLD BUSINESS:

- a. FCC – Room 2 ready for use and looks great. Thank you to Vesel Construction.
- b. Playground equipment – Costs started at \$14K but are up to \$28K across vendors now. Clay requests authorization for \$28K for new playground equipment before an 8% increase is added effective September 2021. Deb moved and Jim seconded that Clay have a ceiling of \$28K to order playground equipment. **5 YEAS. MOTION PASSED.**
- c. American Rescue Plan Act – Clay will take lead on completing the application. Jim made a motion to apply for ARPA funding and necessary work involved to apply. Clay seconded. **5 YEAS. MOTION PASSED.**

NEW BUSINESS

- a. Jim made a Motion to advertise for township snowplowing. Clay seconded. **5 YEAS. MOTION PASSED.**
- b. Clay moved to complete SLC permit for Car Show at Eagle's Nest on August 24, 2021. Deb seconded. **5 YEAS. MOTION PASSED.**
- c. Request granted to advertise for recessed Annual Township Meeting on August 24 in DNT and website. **5 YEAS. MOTION PASSED.**
- d. Civility Project and conflict resolution training was revisited resulting in a recommendation for no training at this time but encouraging each supervisor and community members to reflect personally on how to improve civility around township business. Further discussion is tabled for a later date, if needed.
- e. Clay recommended research be done on short term vacation rental homes in the area and what problems have been. Clay will follow-up.
- f. Neighborhood Night Out was well-attended. All extra work was greatly appreciated. Deb will send thank yous. Deb received a round of applause for time and effort put into the event. \$2175.29 was spent on the event.
- g. Newsletter Appreciation/Sitings section recognizing good will efforts among our citizenry will be added to the monthly newsletter. Please send siting entries/notes of appreciation to fredenbergtwp@gmail.com
- h. The Community Gardeners are requesting more land for vegetable gardens. A request was made to better understand needs. A newsletter article could run in the September.
- i. Brainstorming the light at the dam transpired and tabled for more discussion.
- j. Readvertise road mowing as no bids came in -- Newsletter and DNT.

No second meeting in August.

ADJOURNMENT: Chair Jim made a motion to adjourn meeting, Walter seconded. **5 YEAS. MOTION PASSED.**
Meeting adjourned at 9:35 PM.

Respectfully submitted,

Monica Bruning/Clerk

Jim Ray/Board Chair

Monthly Reconciliation for Fredenberg Township

As of 8/16/2021

Business Checking Plus Public Funds Balance

\$319,233.23

Outstanding checks

\$780.57

Outstanding deposits

Sub Total

\$320,013.80

Investments

WF CD #7554408497 (03/02/21 - 19 month, 0.05 Percent)

\$50,000.00

NBC CD #891416 (4/24/20 - 7 month APY of 2.0 percent, \$1164.70 from previous CD)

\$51,757.97

NBC CD #891408 (4/24/20 - 7 month APY of 2.0 percent)

\$50,579.77

NBC CD #891390 (4/24/20 - 7 month APY of 2.0 percent)

\$50,579.77

Total Funds Available

\$522,931.31

Checking Account high balance for the reporting period

\$352,989.37

Checking Account low balance for the reporting period

\$318,653.53

As on 8/16/2021

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	311,297.88	254,090.62	0.00	0.00	78,980.14	0.00	0.00	486,408.36	202,917.51	689,325.87
Road and Bridge	(47,522.66)	0.00	0.00	0.00	92,536.97	0.00	0.00	(140,059.63)	0.00	(140,059.63)
Township Buildings	28,497.80	1,275.00	0.00	0.00	10,849.79	0.00	0.00	18,923.01	0.00	18,923.01
Storm Clean up	33,777.26	0.00	0.00	0.00	0.00	0.00	0.00	33,777.26	0.00	33,777.26
Fire Hall Bond	33,510.86	0.00	0.00	0.00	61,925.00	0.00	0.00	(28,414.14)	0.00	(28,414.14)
Road Paving	4,901.06	0.00	0.00	0.00	10,144.17	0.00	0.00	(5,243.11)	0.00	(5,243.11)
Parks & Rec	9,423.04	750.00	0.00	0.00	12,343.63	0.00	0.00	(2,170.59)	0.00	(2,170.59)
Cemetery	634.51	0.00	0.00	0.00	524.60	0.00	0.00	109.91	0.00	109.91
Fire Department	26,521.50	0.00	0.00	0.00	76,800.00	0.00	0.00	(50,278.50)	0.00	(50,278.50)
Reservoir Riders	35,502.82	25,785.90	0.00	0.00	48,993.21	0.00	0.00	12,295.51	0.00	12,295.51
Recycling Center	1,725.95	0.00	0.00	0.00	7,060.23	0.00	0.00	(5,334.28)	0.00	(5,334.28)
Total :	438,270.02	281,901.52	0.00	0.00	400,157.74	0.00	0.00	320,013.80	202,917.51	522,931.31

August 4, 2021 Meeting
August 2021 CORRESPONDENCE

Mail:

8/13/2021 Gnesen Newsletter for August
8/26/2021 SLC Auditor – Final Levy Certification

E-mails:

8/1/2021 MN Dept of Rev – Weekly Digest Bulletin
8/2/2021 MAT Dist 10 Meeting August 26, 2021
8/3/2021 J. Blevins – Elections Update
8/4/2021 DAT – BBQ Invite
8/6/2021 MN Office of the State Auditor, August 6, 2021 E-Update
8/13/2021 Best Buy installment appointment
8/15/2021 D. Pawlowicz – Ordinances/St Louis County
8/16/2021 MAT July 2021 Newsletter
7/9/2021 MN Office of the State Auditor, July 9, 2021 E-Update
7/12/2021 S Rock – Funding for exercise equipment
7/14/2021 C. Cich DNT “Lake residents sue to stop gravel pit” article
7/16/2021 R. Pontinen (non-resident) – Sandpits ruin neighborhoods
7/16/2021 MN Office of the State Auditor, July 16, 2021 E-Update
7/18/2021 S. Overom – Gravel pit complaint filing
7/19/2021 S. Rock – August/Fall Fredenberg exercise schedule
7/20/2021 MAT July 2021 Newsletter
7/20/2021 D. Zimmerman – MAT insurance dept RE Neighborhood Night Out
7/21/2021 B. Wagner – Resignation Recycling Center
7/21/2021 MN Office of the State Auditor -- CTAS Update - New Account Codes CARES & ARPA
7/23/2021 MN Office of the State Auditor, July 23, 2021 E-Update
8/25/2021 J. Blevins, OSS -- Redistricting training webpage updates
8/27/2021 MN Office of the State Auditor, July 30, 2021 E-Update
8/31/2021 MAT – 2021 MAT Education Conference and Annual Meeting

Date Range : 8/6/2021 To 9/1/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/26/2021	Deb Pawlowicz	Neighbor Nite Out reimb + mileage	10475	\$2,305.51			
					100-41990-331-	Other General Government	\$129.92
					100-41990-430-	Other General Government	\$2,175.59
08/26/2021	Steve Happy	Port-a-potty recycle center July 2021	10476	\$85.00			
					863-43250-300-706	Sewage Collection and Disposal	\$85.00
08/26/2021	Lake Country Power	June 2021 Electrical	10477	\$53.17			
					403-49580-381-706	Electric Utilities - Customer Account Expense	\$53.17
08/26/2021	Victor Lundeen Company	New Checks	10478	\$434.06			
					100-41510-203-	Treasurer	\$387.81
					100-41510-203-	Treasurer	\$46.25
08/26/2021	AAA Fencing	Fencing for tennis/pickle and repair	10479	\$1,210.00			
					403-45126-403-	Tennis Centers	\$1,210.00
08/26/2021	Tars and Stripes	Resurfacing courts	10480	\$4,625.00			
					403-45126-403-	Tennis Centers	\$4,625.00
08/26/2021	Lottie Haller, DAT Treasurer	DAT Membership Dues	10481	\$100.00			
					100-41110-100-	Council/Town Board	\$100.00
08/26/2021	Overom Law	Invoice #2131	10482	\$110.25			
					100-41140-304-	Legal Consultation	\$110.25
08/26/2021	Forum Communications	Advertising: 2021-2022 snowplowing	10483	\$117.10			
					100-41560-343-	Budgeting and Planning	\$117.10
08/26/2021	Donald George Olson	Aug mowing (Recycle/CC) 2x, Fire Hall 2x, Cemetery 2x)	10484	\$720.00			
					501-43129-300-708	Mowing services	\$170.00
					213-43129-300-703	Mowing services	\$380.00
					213-43129-300-702	Mowing services	\$170.00

Date Range : 8/6/2021 To 9/1/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/30/2021	Lakehead Trucking, Inc	Grade E Cook & Usiak. Culvert install/shoulder prep Skogvie	10485	\$11,668.65			
					201-43171-300-	Grading rds	\$505.00
					201-43172-300-	Culvert installation	\$11,004.40
					201-43173-216-	Cloride Treatment	\$159.25
08/30/2021	Minnesota Power	Town Hall (Jul/Aug 2021)	10486	\$205.62			
					100-49570-381-	Electric Utilities - Transmission and Distribution	\$205.62
08/30/2021	Hartel's DBJ/Disposal LLC	Dumpster Pickup Jul/Aug 2021 Recycle Center+CC	10487	\$208.19			
					213-43230-384-706	Waste (Refuse) Collection	\$208.19
08/30/2021	Century Link	telephone and High Speed, Public WIFI	10488	\$298.95			
					100-41110-321-	Council/Town Board	\$62.52
					100-41110-325-	Council/Town Board	\$236.43
08/30/2021	Edwards Oil/Trimark Indust Dust Ctl	Road Chloride/Dust retardent. 2175 Gal @ .91 Gal + \$250 Stop Chg FTC	10489	\$2,229.71			
					201-43173-405-	Cloride Treatment	\$2,229.71
08/31/2021	James Ray	COVID masks	10490	\$29.23			
					100-42281-201-	TH/CC	\$29.23
08/31/2021	Walter Rapp	Recycling	10491	\$12.00			
					863-43230-311-	Waste (Refuse) Collection	\$12.00
Total For Selected Claims				\$24,412.44			\$24,412.44

Date Range : 8/6/2021 To 9/1/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Clay Cich		Town Supervisor			Date	
	Debra Pawlowicz		Town Supervisor			Date	
	James L Ray		Town Supervisor			Date	
	Tim Wagner		Vice Chair, Town Supervisor			Date	
	Walter Rapp		Town Supervisor			Date	

RESOLUTION #2021-008

**FREDENBERG TOWNSHIP
ST. LOUIS COUNTY, MINNESOTA
RESOLUTION APPROVING FINAL
PROPERTY TAX LEVY FOR 2021 COLLECTIBLE IN 2022**

WHEREAS, Fredenberg Township is required by MN State law to approve annual tax levy to St. Louis County; and

WHEREAS, St. Louis County requires approval and final property tax levy submitted by September 30, 2021; and

WHEREAS, the Fredenberg Town Board of Supervisors has received and reviewed the budget documentation, levy was approved at the 2021 Township Annual Meeting by residents and attached Final Town Levy-St. Louis County is correct;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF
FREDENBERG TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, AS
FOLLOWS: SEE ATTACHED FINAL FREDENBERG TOWN LEVY – ST.
LOUIS COUNTY**

XXX made a motion for the adoption of the resolution, supported by XXX and was declared adopted on September 1, 2021. Upon the following votes: **YEAS: X NAYS X.**

Clerk

Board Chair