

AGENDA
TOWN BOARD MEETING
July 7, 2021 at 7:00pm @ Town Hall
ZOOM available

See www.Fredenberg.org for Meeting Packet

PHONE: dial - 312-626-6799
Meeting ID: 854 1753 0760
PASSCODE: 719220

COMPUTER: Zoom Website
Meeting ID: 854 1753 0760
Passcode: 719220

IN KEEPING WITH THE INTENT OF THE OPEN MEETING LAW:
**THE BOARD WILL PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT,
DURING THE OPEN FORUM PORTION OF THIS MEETING BUT THIS IS AT THE BOARD'S
DISCRETION AND NOT MANDATED BY STATUTE**

NOTE: All issues discussed during the board meeting, including visitor business, are subject to publication in the board minutes, by the media or by other methods.

1. Call to order
2. Pledge of Allegiance
3. Approval of minutes from June 2, 2021 board meeting
4. Treasurer's Report
5. Correspondence
6. Review of bills
7. Reports:
 - a. Clerk
 - b. Roads
 - c. Fire Department
 - d. Cemetery
 - e. Parks/Rec
 - f. Community Center – Pavilion
 - g. Recycling Center
 - h. Other Meetings Attended
 - i. Township Preparedness Plan
8. Open Forum (opportunity for Public to present issues, **TIME LIMIT 3 MINUTES per person**)
9. Old Business
 - a. Grant for Township Road Improvement for East Cook Lake, West Island & Wood Duck Drive
 - b. FCC -- Room 2 ready for use
 - c. American Rescue Plan Act – Local interest/coordination
10. New Business
 - a. 8th Ave and W Island Lake Road application for township road establishment addendum
 - b. Request to advertise for annual township roadside mowing
 - c. Custodian resignation and advertisement process
 - d. Recent emails; board and community civility training and conflict resolution
 - e. Second meeting of the month July 21, 2021 monthly meeting

OTHER MEETINGS OR GATHERINGS WHICH MAY INCLUDE A QUORUM OF TOWN SUPERVISORS:

**BOARD MEETING
Town of Fredenberg
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
June 1, 2021**

**TIME & PLACE: 7:00 pm
Town Hall Pavilion**

The monthly meeting was CALLED TO ORDER at 7:02 pm by Chair Jim Ray. Also, present were Supervisors: Deb Pawlowicz, Walter Rapp, Clay Cich, & Tim Wagner. Monica Bruning, Clerk & Pam Blekestad, Treasurer also present. 18 individuals attend our first in person meeting of 2021 in the pavilion; the Board recited the Pledge of the Allegiance.

1. APPROVAL OF MINUTES **Addition: Community Center Report-Electrical circuits in the CC for the griddles are in adequate. Walter moved to approve minutes. Jim seconded with proposed changes. MOTION PASSED UNANIMOUSLY.**
2. TREASURER'S REPORT: as of 5/12/ 2021, checking account did not reconcile due to a CTAS Error of \$12,66.17. Checking account balance is \$233,055.92. Total funds are \$435,973.43, which includes 4 CDs totaling \$202,917.51. Jim made a motion to accept treasury report, Clay seconded. **5 YEAS. MOTION PASSED.**
3. CORRESPONDENCE: 18 total: 6 mail and 12 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: Jim made motion to accept checks #10370 to #10394, totaling \$94,498.83. Chair Jim moved to approve. Clay seconded. **5 YEAS. MOTION PASSED.**
5. REPORTS:
 - Clerk** – The Board authorized Monica to purchase computer, printer, monitor, webcam, warranties, and technology for broadcasting (Zoom) meetings in/outdoors. Jim moved to authorize up to \$2000. Clay seconded. **5 YEAS. MOTION PASSED.**
 - Road Report** – Ditch work on Miller Lane, Sunset Ridge, Olson and Chesney Roads
 - Fire Department** – Check your red address signs for visibility given tree growth. Responded to 8 medical calls, 1 fire, 2 mutual aid calls (medical and fire). Thanks to Greg, Steve and Todd Kaneski of Lakehead Trucking for gravel, equipment and time leveling the parking lot low spots. Also, moving snow from hydrant on FL bridge and snow banks in the lot. Welcome Aiden Voltzke, junior member. Meetings are Thursdays at 7 -- Fire Hall. All are welcome.
 - Cemetery** – Grass is being grown. Walter will check into sealing the roadway/entrance.
 - Parks & Rec** – Pickleball nets and equipment key is at the Minno-Ette.
 - Community Center** – Clay reviewed quote for HVAC system finish work including covering duct work in room 2, into the hallways, outside (including framing and trim), and taller closet doors. Clay moved to approve \$10,936.82 Vassel quote for the work. Deb seconded. **5 YEAS. MOTION PASSED.** A door closure will be put on west side doors
 - Recycle Center** – The Center is running great! Hazardous Waste Day is June 5 11:30-2:30.
 - Preparedness Plan Update** – No updates.
 - Other Meetings** – Jim attended the DAT meeting. Broadband challenges exist in many townships. Gnesen Twp is concerned about Minnesota Power property buyout and how property lines were drawn up.
6. OPEN FORUM: Patty Wheeler summarized SLC supervisor emails reflecting alleged concerted efforts to protect the Fredenberg Township gravel pit industry. Emails were presented to supervisors and referenced in presentation (Exhibits 1-8). Melissa Bell commented on Gnesen Township insight on gravel pits and possibly collaborating on the issue. Melissa asked supervisor to provide rationale for votes when topics are debated. Patty Monson Geerts expressed concern RE SLC communication about gravel pits. Bruce Anderson expressed concern about gravel pits and encouraged supervisors to be informed. Deb Roach read Exhibit 7 from SLC gravel pit correspondence.
7. OLD BUSINESS:
 - a. Grant for Township Road Improvement for East Cook Lake, West Island & Wood Duck Drive– grant was not awarded. Clay will reapply.
 - b. FCC – Room 2 work approved.
 - c. Local Board of Appeal & Equalization May meeting did not have a supervisor quorum on review team. Penalty is no local input for 2021 and 2022. However, all recommendations from May 19 meeting were supported and enacted. 2022 is not a reassessment year.
 - d. Bid process – Deb researched bid process and jobs < \$25K no bid. >\$25K-\$150K need sealed bid.
 - e. Ads for newsletter – Pam, Monica, Diane/Mary will reconcile advertising receivables.

NEW BUSINESS

Community Center is open. Keys can be checked out at the Minno-Ette.

Clay reported research on Flagship playground equipment. His 11-year old granddaughter provided expertise. Popular equipment was described. Exciting and within budget. \$14,735. PO could be issued. Clay moved to buy playground equipment from Flagship, Inc and creating a PO. Deb seconded. **5 YEAS.**

MOTION PASSED.

Use of electronic communications can be sent to all supervisors with disclaimer -- do not respond.

Fireworks displays and safety were discussed. Fireworks by businesses must be lawful shows. Newsletter will note safety precautions. Deb asked for help with Neighborhood Night Out in August. Clay and Jim volunteered. Folder is in the Clerk's Office.

Community Center internet Hot Spot will be promoted on marque and in newsletter.

No second meeting in June.

ADJOURNMENT: Chair Jim made a motion to adjourn meeting, Clay seconded. **5 YEAS. MOTION PASSED.**
Meeting adjourned at 9:00 PM.

Town of Fredenberg

Statement of Receipts, Disbursements and Balances (Schedule 1)

7/5/2021

As on 6/10/2021

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	311,297.88	34,154.91	0.00	0.00	61,883.44	0.00	0.00	283,569.35	202,917.51	486,486.86
Road and Bridge	(47,522.66)	0.00	0.00	0.00	38,173.61	0.00	0.00	(85,696.27)	0.00	(85,696.27)
Township Buildings	28,497.80	75.00	0.00	0.00	3,712.96	0.00	0.00	24,859.84	0.00	24,859.84
Storm Clean up	33,777.26	0.00	0.00	0.00	0.00	0.00	0.00	33,777.26	0.00	33,777.26
Fire Hall Bond	33,510.86	0.00	0.00	0.00	56,225.00	0.00	0.00	(22,714.14)	0.00	(22,714.14)
Road Paving	4,901.06	0.00	0.00	0.00	10,144.17	0.00	0.00	(5,243.11)	0.00	(5,243.11)
Parks & Rec	9,423.04	0.00	0.00	0.00	7,579.14	0.00	0.00	1,843.90	0.00	1,843.90
Cemetery	634.51	0.00	0.00	0.00	99.60	0.00	0.00	534.91	0.00	534.91
Fire Department	26,521.50	0.00	0.00	0.00	76,800.00	0.00	0.00	(50,278.50)	0.00	(50,278.50)
Reservoir Riders	35,502.82	25,785.90	0.00	0.00	48,993.21	0.00	0.00	12,295.51	0.00	12,295.51
Recycling Center	1,725.95	0.00	0.00	0.00	6,141.38	0.00	0.00	(4,415.43)	0.00	(4,415.43)
Total:	438,270.02	60,015.81	0.00	0.00	309,752.51	0.00	0.00	188,533.32	202,917.51	391,450.83

Monthly Reconciliation for Fredenberg Township	As of	6/10/2021	
Business Checking Plus Public Funds Balance	\$227,938.40		
Outstanding checks	-\$39,405.08		
Outstanding deposits			
Sub Total			\$188,533.32
Investments			
WF CD #7554408497 (03/02/21 - 19 month, 0.05 Percent)			\$50,000.00
NBC CD #891416 (4/24/20 - 7 month APY of 2.0 percent, \$1164.70 from previous CD)			\$51,757.97
NBC CD #891408 (4/24/20 - 7 month APY of 2.0 percent)			\$50,579.77
NBC CD #891390 (4/24/20 - 7 month APY of 2.0 percent)			\$50,579.77
Total Funds Available			\$391,450.83
Checking Account high balance for the reporting period	\$271,533.49		
Checking Account low balance for the reporting period	\$227,938.40		

July 7, 2021 Meeting
June 2021 CORRESPONDENCE

Mail:

6/8/2021 Gnesen Newsletter for June
6/14/2021 Hermantown School District, Regular Board and Business Meeting Agendas June 14, 2021 6 PM
6/29/2021 Wells Fargo Township credit card

E-mails:

6/1/2021 Local Road Improvement Program (LRIP) non-award letter
6/1/2021 Vesel Construction -- Air handling system finishing quote
6/1/2021 SLC Public Works -- Calcium Chloride Dust Control contract details
6/2/2021 MAT -- American Rescue Plan Act status report -- patience appreciated
6/3/2021 DAT meeting May meeting minutes
6/4/2021 MN Office of the State Auditor, June 4, 2021 E-Update
5/4/2021 MAT -- Advocacy Alert "New Tax Court Ruling will Harm Townships -- State Should Help"
6/7/2021 SLC Planning and Community Development -- At-large opening on CDBG advisory committee
6/10/2021 K. Grgas -- new Lakehead Trucking Pit in Fredenberg
6/10/2021 J. McGovern -- Fireworks and community divisions
6/10/2021 B. Rexeisen State Fire Marshal -- Township calls and MN statue RE firework displays
6/10/2021 B. Wagner -- Resignation (custodian) effective 6/24/2021
6/11/2021 MN Office of the State Auditor, June 11, 2021 E-Update
6/14/2021 Rachel Eagles Nest -- Fireworks and gravel pit concern

Town of Fredenberg

Claims List for Approval

7/6/2021

Date Range : 6/3/2021 To 7/6/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/22/2021	Pro Print, Inc	newsletter printing and postage for mailing	10413	\$742.72	100-41901-354- 100-41901-322-	Printing Newsletter Printing Newsletter	\$605.43 \$137.29
06/22/2021	Lake Country Power	May 2021 Electrical	10414	\$24.50	403-49580-381-404	Electric Utilities - Customer Account Expense	\$24.50
06/30/2021	Como Oil and Propane	419.6 gallons @ 1.699 per gallon less \$514.90 credit	10415	\$206.81	100-49671-383-	Heat utilities- propane	\$206.81
06/30/2021	Steve Happy	Port-a-potty recycle center June 2021	10416	\$85.00	863-43250-300-706	Sewage Collection and Disposal	\$85.00
06/30/2021	Donald George Olson	June mowing (Recycle/CC) 3x, Fire Hall 3x, Cemetery 3x)	10417	\$1,080.00	501-43129-300-708 213-43129-300-703 213-43129-300-702 213-43129-300-706	Mowing services Mowing services Mowing services Mowing services	\$255.00 \$380.00 \$255.00 \$190.00
06/30/2021	Ehlers	General Obligation Fire Hall Bond	10418	\$5,700.00	377-47210-301-702	Interest - Bonds	\$5,700.00
06/30/2021	Minnesota Power	Town Hall and Skating Rink (May/Jun 2021)	10419	\$141.54	100-49570-381- 403-49570-381-	Electric Utilities - Transmission and Distribution Electric Utilities - Transmission and Distribution	\$131.67 \$9.87
06/30/2021	Century Link	telephone and High Speed, Public WiFi	10420	\$299.22	100-41110-321- 100-41110-325-	Council/Town Board Council/Town Board	\$38.51 \$260.71
06/30/2021	AAA Fencing	Fencing for tennis/pickle	10421	\$4,025.00			

Town of Fredenberg

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07/06/2021	Lakehead Trucking, Inc	Cont'd grading of twp roads --2021 Spg	10422	\$37,776.60	201-43171-300- 201-43171-300-	Grading rds Grading rds	\$34,965.00 \$2,811.60
07/06/2021	James Ray	Mileage for roads & chain saw \$5	10423	\$86.76	201-43176-331- 201-43176-220-	Road Repair Road Repair	\$81.76 \$5.00
07/06/2021	Deb Pawlowicz	Recycle Keys (George)	10424	\$68.48	863-43250-210-706	Sewage Collection and Disposal	\$68.48
07/06/2021	Hartel's DBJ/Disposal LLC	Dumpster Pickup Jun 2021 Recycle Center+CC	10425	\$94.42	213-43230-384-706	Waste (Refuse) Collection	\$94.42
Total For Selected Claims				\$50,331.05			\$50,331.05

RESOLUTION #2021-008
TOWN OF FREDENBERG
ST. LOUIS COUNTY, MINNESOTA
RESOLUTION TO EXTEND DEADLINE OF RECEIPT
OF LEGAL DESCRIPTION AND DRAWING BY MINNESOTA POWER
FOR WEST ISLAND LAKE ROAD RIGHT-OF-WAY DEDICATION

WHEREAS, the Board of Supervisors (“Town Board”) of Fredenberg Township (“Town”) by Resolution No. 2020-013 approved the application by Minnesota Power to have the West Island Lake Road dedicated as a Town Road; and

WHEREAS, Minnesota Power was to provide the Town with a legal description and drawing of the on the executed Right-of-Way Dedication by June 30, 2021; and

WHEREAS, Minnesota Power has requested that the Town Board extend the deadline for to provide the legal description and drawing for the executed Right-of-Way Dedication to September 30, 2021; and

WHEREAS, the Town Board believes that it is in the best interest of Fredenberg Township to extend the deadline requirements of Minnesota Power for the Right-of-Way Dedication of West Island Lake Road.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FREDENBERG TOWNSHIP, MINNESOTA:

1. The deadline for Minnesota Power to provide the Town with a legal description and drawing of the on the executed Right-of-Way Dedication is hereby extended to September 30, 2021.

2. Upon receipt of the executed Right-of-Way Dedication with legal description and drawing to be provided by September 30, 2021, to the Town by Minnesota Power, the Board of Supervisors will consider a Resolution confirming the Right-of-Way Dedication of West Island Lake Road.

This Motion was adopted by the Board of Supervisors on this _____ day of _____, 2021, upon the following votes: **YEAS:** _____ **NAYS:** _____ **MOTION** _____.

Chairman

ATTEST:

Clerk