

**FREDENBERG TOWN BOARD MEETING
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
March 3, 2021**

**TIME & PLACE: 7:00 pm
HELD VIA ZOOM IN COMPLIANCE WITH
MN GOVERNOR WALZ EXECUTIVE ORDERS**

The monthly meeting was CALLED TO ORDER at 7:05 pm by Chair Clay Cich. Also, present were: Deb Pawlowicz, Walter Rapp, Jim Ray, & Tim Wagner. Mary Skafte & Diane Palmstein/clerks & Pam Blekestad, treasurer also present. 38 individuals were present via zoom, the Board recited the Pledge of the Allegiance.

Deb Pawlowicz requested New Business: Resolution 2021-004 be reviewed, Deb Pawlowicz made a motion to accept Resolution 2021-004, To Amend the Fredenberg Township Administrative Policy regarding recording meetings, Clay Cich seconded. **Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-yea, Wagner-nay. MOTION PASSED.** This meeting was recorded.

1. APPROVAL OF MINUTES: February 3, 2021 regular board meeting minutes were reviewed by the board, Jim Ray made a motion to accept minutes with corrections: Clerk: remove “copied to Melissa Bell/study committee”, replace with “inadvertently copied to the study committee secretary”, under Township Road Improvement Grant: add Clay Cich presented an overview of grant process, correct 2.5 mile with 2.4, correct \$650,000.00 with 660,000.00, add Clay Cich was thanked for his efforts with the grant. Under township moratorium correct “90%” to 98%. Under Study Committee add Jim Ray needed more time to review and Tim Wagner hadn’t had time to review study report. Change “Clay Cich, supervisor...” add “and several other residents left”. Tim Wagner seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** February 3, 2021 Board of Audit meeting minutes were reviewed by the board, Deb Pawlowicz made a motion to accept without correction, Walter Rapp seconded. **4 YEAS 1 ABSTAIN, MOTION PASSED.**
2. TREASURER’S REPORT: as of 02/10/ 2021, reconciled checking account balance is \$291,479.71. Total funds are \$491,275.91, which includes 4 CDs totaling \$202,917.51. Pam Blekestad requested to make a notation for 2 CD’s to be designated for future road maintenance for CD for \$50,000.00 and 50,579.77 but Jim Ray requested she wait until after the Township Annual Meeting where he plans on requesting voter approval. Clay Cich made a motion to accept treasury report, seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
3. CORRESPONDENCE: 48 total: 6 mail and 42 e-mails were received and reviewed by the Board. Clerk will correct correspondence list to include Mike & Kristi Olson, in agreement with study committee findings as an attachment was missing when list printed. As requested, 3 were read aloud, Deb Roach and Mike & Kristi Olson and Jamie Monette & Doug Breiland. Deb Pawlowicz read Patty Wheelers’ email aloud. Mary Skafte read Friends of Fredenberg aloud. Walter Rapp read Keith Nelsons’ email aloud. Copies of all correspondence is available in the Town Hall office. Deb Pawlowicz requested that minutes reflect that 20 pieces of mail were in favor of Fredenberg taking back zoning of gravel pits, a total of 68 signatures. Deb Pawlowicz made a motion if any resident requests correspondence be published on the website they can, **MOTION TABLED.** Township attorney will be contacted to clarify publishing of all correspondence on our website after the board reviews or can we choose which letters to publish and discuss printing correspondence letters in newsletter as a paid advertisement.
4. REVIEW OF BILLS: Mary Skafte asked if ARDC invoice can be paid and Clay Cich stated yes. Deb Pawlowicz asked for itemized Overom/Attorney invoice monthly to supervisors. Clarification on Overom invoice for Road Grant work for Jan. & Feb. 2021. Walter Rapp disputed payment to Kennedy/Graven on 1/28/2021. Deb Pawlowicz made motion to accept checks # 10225 to 10310, totaling \$26,062.09, Clay Cich seconded. **Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-yea, Wagner-nay. MOTION PASSED.**
5. REPORTS:
Clerk – Clerks contacted MAT, Lucinda Messerman and she recommended not placing unapproved minutes in newsletter or website or distribute until approved, have them approved at the next month meeting and then put in the newsletter. Working on Annual meeting and packets, meeting is Tuesday, March 9, 2021 at 7pm Glen Bergstrand has agreed to be moderator if elected and request a vote on recessing the meeting until COVID restrictions lifted. Todd Kaneski/Lakehead Trucking forwarded St. Louis County form for closing 2 gravel pits on Fredenberg Township property to be processed to be formally closed, will be completed, and submitted to the County. Deb Pawlowicz made a motion to have letters read at meeting tonight published in the newsletter, Clay Cich seconded. **Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-nay, Wagner-nay. MOTION FAILED.** Clay Cich made a motion to take no more

advertising or political ads in the newsletter, Deb Pawlowicz seconded, before vote Clay Cich withdrew his motion.

Road Report – not much going on.

Fire Department- February busy with 10 calls, 7 medical call, 1 structure fire, one propane leak and 1 mutual aid automatic fire alarm. Members meeting back in the fire hall every Thursday evening, meetings suspended during pandemic, but all members have been vaccinated now. We viewed a recorded training on fire setting behaviors and how to communicate with a child or others who might display the behaviors. Training presented by a psychologist and staff from MN Fire Marshall's office. Information on "What to do if you suspect a propane leak and a flyer will be in the newsletter.

Cemetery – closed.

Parks & Rec – rink done for the year, warming shack never opened due to COVID. Clay Cich working on quotes for upgrading asphalt on pickle ball courts and working on getting new playground equipment.

Community Center- all CARES act work is done, air exchanger a big benefit for the township. Griddles not wired yet, but Jim Ray will ask electrician. Clerks asked about taking reservations for town hall, board okayed reserving after June 1, 2021 but provide a disclaimer that using is dependent on COVID restrictions at that time. MN Power came to center and inspected/recommended for LED replacements and a rebate applied for.

Recycle Center – doing great, regular attendant back, newly hired attendant resigned but a new hire applied today and will start.

Preparedness Plan Update- Clerks presented COVID-19 updates listing new equipment obtained with CARES funding, board reviewed, and update will be placed in file.

Other Meetings - none

6. **OPEN FORUM:** Anne Bannister thanked Deb Pawlowicz for her support regarding township zoning for gravel pits, asked for names of supervisors on zoom screen and is in support of ordinance on extractive use pits. Patty Wheeler felt County didn't respond to the township until she contacted the County Board. Deb Pawlowicz read a letter from Jon Nelson/Gnesen Town Board in support of ordinance on extractive use pits.
7. **OLD BUSINESS:**
 - a. Liquor License form from County for Minnetonka: Clerks presented form from St. Louis County for license, Clay Cich made a motion to grant the approval of the liquor license, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
 - b. Road Improvement Grant for East Cook Lake Rd., Wood Duck Drive & West Island Lake Road: grant submitted by SEH. Clay Cich stated there were 11 endorsement letters, up to 2-3 months before we will know if the township receives. Deb Pawlowicz thanked Clay Cich for his work on the grant.
 - c. Moratorium on Fredenberg Gravel Pits: Resolution 2021-003, Repealing Temporary Moratorium on Gravel Pits, Borrow Pits & Crushing or Batch Plants reviewed by the board, Clay Cich made a motion to table this resolution as it will expire on April 1, 2021, Deb Pawlowicz seconded. **Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-yea, Wagner-nay. MOTION PASSED.**
 - d. Study Committee for Extractive Use: Deb Pawlowicz asked that a meeting be set up with supervisors & committee members, Deb Pawlowicz polled supervisors: Clay Cich, Jim Ray & Walter Rapp agreed, Tim Wagner declined. One of the supervisors will notify clerks of possible dates, clerks reminded board of meetings with a quorum of supervisors and posting statutes.
8. **NEW BUSINESS:**
 - a. Applications for open Clerk Position: 1 received and another coming tomorrow, Jim Ray and Clay Cich volunteered to do interviews and applications will be placed in supervisors' mailboxes. Clay Cich will advertise on nextdoorfredenberg site.
 - b. Request to advertise for 2021 Township mowing: Clay Cich made a motion to advertise for quotes, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
 - c. Request to advertise for 2021-2022 Township road work: Clay Cich made a motion to advertise for quotes, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
 - d. Request for Fredenberg Community Garden Annual Budget: Budget request presented for \$400.00, Clay Cich made a motion to provide \$400.00 for request to Community Garden club, Walter Rapp seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
 - e. Resolution 2021-004 To Amend Fredenberg Township Administrative Policy: this was addressed at the beginning of the meeting.
 - f. Newsletter Policy: clerks reviewed recommendation by Lucinda Messerman/MAT about not publishing meeting minutes until approved by the board. Jim Ray asked that we seek legal advice from our township

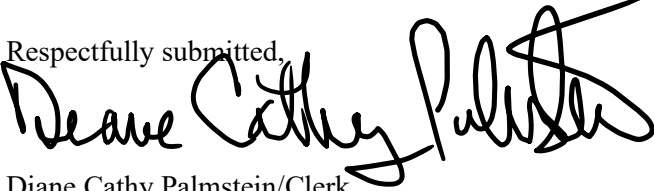
attorney on these issues. Deb Pawlowicz made a motion to approve minutes before publishing, **Clay Cich seconded. Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-nay, Wagner-nay. MOTION FAILED.** Clay Cich made a motion to only publish approved minutes, Deb Pawlowicz seconded. **Cich-yea, Pawlowicz-yea, Rapp-nay, Ray-nay, Wagner-nay. MOTION FAILED.**

- g. Apology to resident named in Feb. 3, 2021 minutes: Deb Pawlowicz requested that an apology & retraction be made. Discussion followed by the board. Clay Cich dictated: We regret the use of Melissa Bells' name inaccurately in correspondence from Kennedy & Graven Attorneys. Sincere Apologies: Clay Cich & Deb Pawlowicz.

10. OTHER MEETINGS: Fredenberg Township Annual Meeting, Tuesday, March 9, 2021 at 7:00pm in the Fredenberg Town Hall.

11. ADJOURNMENT: Clay Cich made a motion to adjourn meeting, Jim Ray seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 11:42 pm.

Respectfully submitted,



Diane Cathy Palmstein/Clerk



Jim Ray/Vice Chair

APPROVED