

AGENDA
TOWN BOARD MEETING
March 3, 2021 at 7:00pm

IN KEEPING WITH THE INTENT OF THE OPEN MEETING LAW:
**THE BOARD WILL PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT,
DURING THE OPEN FORUM PORTION OF THIS MEETING BUT THIS IS AT THE BOARD'S
DISCRETION AND NOT MANDATED BY STATUTE**

NOTE: All issues discussed during the board meeting, including visitor business, are subject to publication in the board minutes, by the media or by other methods.

1. Call to order
2. Pledge of Allegiance
3. Approval of minutes from February 3, 2021 regular meeting, February 3, 2021 Board of Audit meeting
4. Treasurer's Report
5. Correspondence
6. Review of bills
7. Reports:
 - a. Clerk
 - b. Roads
 - c. Fire Department
 - d. Cemetery
 - e. Parks/Rec
 - f. Community Center
 - g. Recycling Center
 - h. Other Meetings Attended
 - i. Township Preparedness Plan Update
8. Open Forum (opportunity for Public to present issues, **TIME LIMIT 3 MINUTES per person.**)
9. Old Business
 - a. Grant for Township Road Improvement for East Cook Lake, West Island & Wood Duck Drive
 - b. Township Moratorium on Gravel Pits—Resolution 2021-003, Repealing of Temporary Moratorium on Gravel Pits, Borrow Pits & Crushing or Batch Plants in Fredenberg Township
 - c. Study Committee Township Moratorium on Gravel Pits
10. New Business
 - a. Applications for Township Town Clerk positions
 - b. Request to advertise for township mowing 2021
 - c. Request to advertise for township road work for 2021
 - d. Request from Fredenberg Community Garden Club for annual budget

OTHER MEETINGS OR GATHERINGS WHICH MAY INCLUDE A QUORUM OF TOWN SUPERVISORS: 2021 Fredenberg Annual Meeting, Tuesday, March 9, 2021 at 7pm, Fredenberg Town Hall/Community Center.

**FREDENBERG TOWN BOARD MEETING
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
February 3, 2021**

**TIME & PLACE: 7:00 pm
FREDENBERG TOWN HALL, VIA ZOOM & RADIO ON 93.5 FM**

The monthly meeting was CALLED TO ORDER at 7 pm by Chair Clay Cich. Also, present were: Deb Pawlowicz, Walter Rapp, Jim Ray & Tim Wagner (via zoom). Mary Skafte & Diane Palmstein/clerks & Pam Blekestad, treasurer also present. 70 individuals were present by zoom or in person/via FM transmitter and stood with the Board recited the Pledge of the Allegiance. Clay Cich made a motion to record the meeting tonight and make it part of the township record, Deb Pawlowicz seconded. The administrative policy was reviewed, and the board agreed a motion was sufficient to record. **3 YEAS:** Clay Cich, Deb Pawlowicz, Jim Ray. **2 NAYS** Walter Rapp, Tim Wagner. **MOTION PASSED.** Clerks recorded the meeting.

1. APPROVAL OF MINUTES: Jim Ray made a motion to accept Jan. 6, 2021 meeting minutes with 1 correction, under Parks & Rec, add; The reason the skating rink shack is closed is due to COVID-19 restrictions, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Jim Ray made a motion to accept Jan. 6, 2021 meeting minutes for Reorganizational Meeting without correction, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY**
2. TREASURER'S REPORT: as of 1/13/ 2021, reconciled checking account balance is \$373,022.24. Total funds are \$503,444.50, which includes 4 CDs totaling \$202,917.51. Clay Cich made a motion to accept treasury report, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Pam Blekestad stated she did get a call back from Ehlers, clarification on refunding the Fire Hall bond, most cost saving may come from refinancing with a local bank, she still is trying to get clarification on financial benefit of paying off the Fire Hall Bond early.
3. CORRESPONDENCE: 31 total: 8 mail and 23 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: Mary Skafte/clerk stated that the ARDC check has been cut but not sent to them and waiting for Clay Cich to get clarification from them on billings. MSR payment is from electrician and is for three years billing. Jim Ray made motion to accept checks #10271 to #10284, totaling \$10,265.89, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
5. REPORTS:

Clerk – Local Board of Appeal & Equalization has been tentatively scheduled for Wed. May 19, 2021 at 12 pm. Diane Palmstein/clerk read an email received from Jason Hill/attorney regarding a correspondence copied to Melissa Bell/study committee and the office response to the email stated that no one on the study committee should receive or request anything from the attorney and that the town hall office and supervisors should receive it first. Mary Skafte informed the board that all financial documents required by the MN State Auditor have been submitted and received. All end of the year report, IRS and taxes have been completed.

Road Report - nothing new

Fire Dept. – quiet month, 2 medical calls. Members participated in SCBA (self-contained breathing apparatus) training. Winter is here, please look over your driveway and to be sure they are wide enough and opened enough for emergency vehicles to access. Driveways should be cleared to at least 12 feet high and 12 feet wide for fire trucks and other emergency vehicles to access. Help can be delayed if we have to walk in to help you out because of not being able to drive to your residence. A flyer on electrical fire safety attached and will appear in the newsletter.

Cemetery – closed

Parks & Rec – skating rink is up and has good ice. New shovel purchase and Jim Ray thanked Pam Blekestad for her help. Deb Pawlowicz asked about opening of the warming shack, Jim Ray feels because of current COVID restrictions in place it should remain closed.

Community Center – FM transmitter hooked up. Board discussed reopening of the Town Hall but decided against until COVID restrictions are done.

Recycle Center – up and running, Austin Sunnarborg hired as a fill in. Tim Wagner reviewed the Recycle Cold Weather Policy; considering upcoming cold weather this weekend and policy states the center will close with wind chill temps below -40degrees. Deb will let clerks know by Friday so it may be posted at the center, Nextdoorfredenberg and web site.

Preparedness Plan Update- Clay Cich hasn't been able to update, clerks will update plan with new equipment and other changes done because of CARES funding.

Other Meetings - Walter Rapp, Mary Skafte and Diane Palmstein listened to MAT zoom meeting on Annual Meetings on January 27, 2021 at 11 am.

OPEN FORUM: Kathy Pearson wanted more information on correspondence from St. Louis County on 1/28/21 and letter from Lynn Svercl, also asked if the study committee is working on the moratorium or zoning and what was the ARDC letter for. Deb Pawlowicz made a motion to read all letters in correspondence, Clay Cich seconded. **YEAS: Clay Cich, Deb Pawlowicz NAYS: Walter Rapp, Jim Ray, Tim Wagner. MOTION FAILED.** The board asked the clerks to read the letter from St. Louis County Planning & Community Development 1/28/2021 and Lynn Svercl letter from 1/26/2021 (which were read aloud). Walter Rapp read resignation letter from Town Clerks: Mary Pat Skafte and Diane Palmstein. Jock Finner thanked the Fredenberg Fire Dept. for helping out his mother recently. He felt the skating shack should be opened and has called St. Louis County many times to report violations and non-compliance issues done by the gravel pit on West Pioneer Road without any success or action by them. Dan Svercl stated Mr. Finner needed to direct his issues to the correct department, which is the St. Louis County Sheriff Department, to file a complaint and that he (Dan Svercl) is applying for a gravel pit CUP at 5559 Taft Road for gravel extraction and a hot mix plant.

OLD BUSINESS:

Township Road Improvement Grant for East Cook Lake, West Island & Wood Duck Drive: Diane Palmstein/clerk read aloud the amendment to Resolution 2021-002 which states financial cost the township could incur with the Road Improvement Grant (engineering, right-of-way, inspection, and other non-eligible costs & eligible items in excess of the grant amount). Grant application was submitted on Feb. 2, 2021 and on the County Board Agenda in March 2021. Project includes 2.5 miles of paving, a dry hydrant, engineering, and a heli-pad, which will be completed by the township, Fredenberg is asking for a grant of \$650,000.00 to do the project. Jim Ray made a motion to accept the amendment to Resolution 2021-002, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Dan Svercl was thanked for his help with this grant.

Township Moratorium on Gravel Pits: Remains in effect. Oly Olson, resident, stated that over 90% of gravel taken out of Fredenberg, is taken out of the township. St. Louis County doesn't turn down any requests for pits. Katherine Harris, property owner, also wanted to know if the moratorium was legal and in effect and why an attorney wasn't more involved. Clay Cich stated that it is in effect and legal. Dan Svercl, resident, stated he has reviewed area permits and noted issues with reclamation.

Moratorium on Gravel Pits/Extractive Uses Study Committee: Board Supervisors received Committee Reports, Greg Flanagan and Melissa Bell presented the committee report and provided an overview of the information. The group started on Dec. 7, 2020 and finished their last meeting Feb. 3, 2021. Copies of this report will be available to review at the Town Hall office on Tuesdays, 2-5:30pm or by appointment 218-721-3991. Conclusions/Recommendations: Option 1: Re-entrust Fredenberg Township as the responsible party to do planning & zoning for extractive use/borrow pits. Option 2: Entrust St. Louis County to continue to oversee planning & zoning responsibility for extractive use/borrow pits in Fredenberg Township. Recommendation from the majority on the committee was to adopt an ordinance for Fredenberg to do planning & zoning for extractive use/borrow pits. Board discussion followed. Tim

Wagner made a motion to request a resolution from Jason Hill, Kennedy & Graven, Attorneys, terminating the interim ordinance on gravel pits in Fredenberg Township for the next Town Board meeting, Walter Rapp seconded. Clay Cich – **NAY** Deb Pawlowicz – **NAY** Walter Rapp – **YEA** Jim Ray – **YEA** Tim Wagner – **YEA. MOTION PASSED.** Clerks were directed to contact Jason Hill for the document.

At this point in the board meeting, Clay Cich supervisor left the meeting and the building.

NEW BUSINESS:

Briana von Elbe & Jason Manning from the Minnoette presented their request to the Board to expand their liquor license to a regular off-sale liquor license. They have been working with St. Louis County and need a document from the township supporting this to present to St. Louis County. Jim Ray made a motion in support of the request for full off-sale liquor license for Briana von Elbe & Jason Manning from the Minnoette, Walter Rapp seconded. **4 YEAS 1 ABSENT. MOTION PASSED.** Briana von Elbe will check with the County for the proper format for the Board to approve and get it to the clerks so it can be addressed at the next meeting.

Fredenbergs Annual Township Meeting March 9, 2021: MAT held a zoom teleconference regarding Township Annual Meetings, Walter Rapp, Mary Pat Skafte & Diane Palmstein were present. MAT recommended a procedure and paperwork to hold the meeting as required by MN Statute on Tuesday, March 9, 2021 at 7 pm and have moderator make a motion to recess the meeting until it can safely be held outdoors because of current COVID pandemic restrictions/limitations and have residents present vote on the motion. The Board reviewed the recommended verbiage from MAT to use in the motion. Deb Pawlowicz made a motion to recommend that the 2021 Fredenberg Annual Meeting be held on Tuesday, March 9, 2021 at 7pm in the Fredenberg Town Hall and a motion be presented and voted on by township residents to recess the meeting to a later date, time, place, Walter Rapp seconded. **4 YEAS 1 ABSENT. MOTION PASSED**

Second meeting in February of the town board will be held on February 17, 2021 at 7pm as posted.

Advertise for open position of town clerk: Clerks requested to advertise for Fredenberg Town Clerk position in the Duluth News Tribune and the Fredenberg Newsletter. It was recommended that the completed applications be submitted by February 28, 2021 so at the March 3, 2021 meeting the board can review applications, set up interview process and hire by April meeting. ***Addendum to minutes: clerks were able to meet the Duluth News Tribune deadline to place ads for this weekend, we spoke with Jim Ray and the ad was placed until February 17, 2021 at 5pm so the board could review applications, set up interview process at that meeting and be able to present applicant at March 3, 2021 meeting.

OTHER MEETINGS: none

ADJOURNMENT: Jim Ray made a motion to adjourn meeting, Tim Wagner seconded. **4 YEAS 1 ABSENT**

MOTION PASSED Meeting adjourned at 10:45 pm.

Respectfully submitted,

Diane Cathy Palmstein/Clerk

Clay Cich/Board Chair

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA
ANNUAL BOARD OF AUDIT FOR TOWNSHIP**

**MINUTES OF PROCEEDINGS
February 3, 2021**

**TIME & PLACE: 10:45 pm
TOWN HALL, VIA ZOOM CALL OR
FM RADIO FROM CAR IN TOWN HALL LOT**

The meeting was CALLED TO ORDER at 10:45 pm by Vice-Chair, Jim Ray. Also, present were: Deb Pawlowicz, Walter Rapp, Tim Wagner, absent: Clay Cich. Mary Skafte & Diane Palmstein/clerks present, Pam Blekestad, Treasurer was present. 1 individual was present via zoom. The Pledge of the Allegiance was done with the regular board meeting earlier.

1. NEW BUSINESS

A. Clerks present Township receipts and disbursements ledgers for 2020, Board reviewed and requested:

CLAIMS:

77402, 77365, 77362, 77398 were requested & provided, along with original receipts and check receipt.

DISBURSEMENTS:

10020, 9874, 9878, 9880 were requested & provided, deposit slips were complete and matched ledger.

Tim Wagner was present via zoom and pictures of requested claims & disbursements were sent to him to view. The board members reviewed documents and no issues/concerns were noted by them.

Checkbook is reconciled monthly by Treasurer and report on budget presented monthly at meeting. Pam Blekestad, treasurer, provided Treasurer's Year End Financial Report 2020, which included Funds & Balances, Checking account and money market balances and Township statement of indebtedness for Fire Hall Bond = \$430,000.00 and COI (road assessments) = \$121,819.20.

2. ADJOURNMENT: Deb Pawlowicz made a motion to adjourn meeting, Walter Rapp seconded. **4 YEAS 1 ABSENT. MOTION PASSED.** Meeting adjourned at 11:15 pm.

Respectfully submitted,

Diane Cathy Palmstein/Clerk

Jim Ray/Board Co-Chair

March 3, 2021 Meeting
February 2021 CORRESPONDENCE

MAIL:

02/09/2021 Notice of Special Meeting of the Hermantown School Board, Feb. 8, 2021 at 5:30pm.
02/09/2021 Notice of Regular Meeting of the Hermantown School Board, Feb. 8, 2021 at 6 pm.
02/09/2021 February Gnesen Newsletter.
02/16/2021 St. Louis County Public Works Dept., Steve Krasaway, information on paving of Pioneer Road between Lavaque & Beaver River Road by the County in 2023 (placed in supervisors' mailbox).
02/18/2021 Notice of Special Meeting of the Hermantown School Board, Feb. 18, 2021 at 5:00pm.
02/18/2021 Notice of Regular Meeting of the Hermantown School Board, Feb. 18, 2021 at 6pm.

E-mails:

02/02/2021 Phil Chapman, St. Louis County Election office, forwarded email from MN Secretary of State regarding commonly asked elections questions.
02/03/2021 Ehlers, Market Commentary Updated Link, placed in Pam Blekestad/treasurer mailbox.
02/03/2021 MAT, invitation to 2021 Feb. Legislative & Research Committee Meeting, Feb. 17, 2021 (forwarded to supervisors).
02/04/2021 Arrowhead Area Agency on Aging, notice of upcoming webinars.
02/05/2021 Deb Roach, resident, in support of Moratorium Study Committee and its findings. **request letter be read aloud at Board Meeting. (forwarded by writer to Jim Ray, Walter Rapp & Tim Wagner and clerks forwarded to Clay Cich and Deb Pawlowicz).
02/05/2021 Office MN State Auditor, E-Update for Feb. 5, 2021.
02/05/2021 Melissa Bell, resident, request to remove her name from a correspondence read at Feb. 3, 2021 meeting as correspondence copied to her from Jason Hill.
02/05/2021 Deb Pawlowicz, board supervisor, request to remove portion of the minutes that is slanderous to Melissa Bell, resident.
02/06/2021 Clay Cich, board supervisor, request to remove comment regarding Melissa Bell from meeting minutes and monthly newsletter in print and online.
02/06/2021 Clay Cich, requesting previous email to board members be deleted and not read, obtain copy from clerks.
02/06/2021 Deb Pawlowicz, board supervisor, requesting previous email to board members be deleted and not read, obtain copy from clerks.
02/07/2021 Kathy Stingl, resident, in support of Moratorium Study Committee, request for Board consideration of the report. (placed in each supervisors' mailbox).
02/08/2021 Janet Olson, resident, questions for the Town Board to answer regarding the moratorium on gravel pits. (placed in each supervisors' mailbox).
02/08/2021 DNR, Megan Toonstra, notification of second benchmark in the amount of \$12,892.95 mailed today for payment to Reservoir Riders.
02/08/2021 Steve Fenske, MN Association of Townships, response to email received from Deb Pawlowicz 02/05/2021.
02/08/2021 St. Louis County, Announcement Notice of County Board approval of funding 8 projects to combat aquatic invasive species.
02/10/2021 St. Louis County, C. Christensen, ACH payment, \$12,468.35, Town Road Aid.
02/11/2021 State of MN, ACH payment advice (for 02/08/2021 Reservoir Riders benchmark) \$12,892.95.
02/12/2021 Office MN State Auditor, E-Update for February 12, 2021.
02/13/2021 Patty Wheeler, resident, letter in support of study committee on township moratorium on gravel pits and forwarded letter to St. Louis County Commissioners. (placed in each supervisors' mailbox).

02/14/2021 Jason Hill, Kennedy & Graven, draft resolution to repeal township moratorium on gravel pits. (placed in each supervisors' mailbox).

02/18/2021 MN Association of Townships Feb. 2021 Newsletter (placed in supervisors' mailbox).

02/19/2021 Office MN State Auditor, E-Update for February 19, 2021.

02/23/2021 Friends of Fredenberg, regarding issues with local gravel pits (placed in supervisors' mailbox).

02/23/2021 Daryl Harper, property owner in Fredenberg, regarding monitoring & expansion of gravel pits.

02/23/2021 C. Rouleau, St. Louis County Association of Townships, notice of annual meeting on May 26, 2021 from 6-9pm, via zoom (placed in supervisors' mailbox).

02/23/2021 Dawn Jaeger, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

02/24/2021 Anne Bannister, in support of Ordinance on Extractive Use (placed in supervisors mailbox).

02/24/2021 Eric Anderson, National Bank of Commerce, introduction letter for township account at bank.

02/24/2021 Stephanie Hemphill, news release of Noxious Weeds Laws in MN, (forwarded to Jim Ray).

02/24/2021 Rosella Bannister, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

02/24/2021 Tom & Dawn Jaeger, in support of Ordinance on Extractive use (placed in supervisors' mailbox)

02/24/2021 Matt Bolf, SEH, application for LRIP (was also sent to Clay Cich & Jim Ray).

02/25/2021 St. Louis County, Krista Schmitz, 2020 Production Tax Payment & Distribution for St. Louis County.

02/25/2021 Town of Gnesen, Jon Nelson, Board Chair, in support of zoning to protect our water & lands, letter date Jan. 29,2021, forwarded to township 2/25/2021 (place in supervisors' mailbox).

02/26/2021 Office MN State Auditor, E-Update for 2/26/2021.

02/26/2021 Keith Nelson, St. Louis County Commissioner, update on County plan (in supervisors' meeting packet).

02/27/2021 Tom & Jan Shuey, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

02/28/2021 Cheryl Pearson, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

02/28/2021 Jayme Malenius, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

02/28/2021 Jamie Monette & Doug Breiland, in support of Ordinance on Extractive Use (placed in supervisors' mailbox).

Town of Fredenberg

Claims List for Approval

3/2/2021

Date Range : 2/2/2021 To 3/2/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/02/2021	Arrowhead Regional Development Comm	ARDC, final payment of contract (Bal.\$653.32 Other)	10225	\$7,223.28	100-41910-303-	Planning and Zoning	\$7,223.28
03/02/2021	Kennedy & Graven, Chartered	Gravel Pit Matters	10296	\$462.50	100-41140-304-406	Legal Consultation	\$462.50
03/02/2021	Wells Fargo-Visa2	Credit Card (Mary) Zoom 2021 - 2022	10297	\$160.96	100-41425-203-	Clerk	\$160.96
03/02/2021	Wells Fargo-Visa1	Credit Card (Diane) Newsletter and Office Supplies	10298	\$663.75	100-41901-354- 100-41425-207-	Printing Newsletter Clerk	\$613.10 \$50.65
03/02/2021	Century Link	telephone and High Speed, Public WIFI	10299	\$298.93	100-41110-321- 100-41110-325-	Council/Town Board Council/Town Board	\$133.93 \$165.00
03/02/2021	Hartel's DBI/Disposal LLC	Dumpster Pickup February 2021 Recycle Center	10300	\$94.42	213-43230-384-706	Waste (Refuse) Collection	\$94.42
03/02/2021	Minnesota Power	Town Hall and Skating Rink (2 months Jan/Feb 2020)	10301	\$338.52	100-49570-381- 403-49570-381-	Electric Utilities - Transmission and Distribution Electric Utilities - Transmission and Distribution	\$328.45 \$10.07
03/02/2021	St. Louis County Public Works Dept	Sanding Township Roads	10302	\$985.49	201-43127-224-	Sanding rds	\$985.49
03/02/2021	SEH	Engineer Project for East Cook Lake Road Paving	10303	\$724.00			

Town of Fredenberg

Claims List for Approval

3/2/2021

Date Range : 2/2/2021 To 3/2/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/02/2021	Lake Country Power	February 2021 Electrical	10304	\$104.32	380-42601-315-207	Traffic Engineering Expenditures	\$724.00
03/02/2021	Reservoir Riders	2nd Bench Mark	10305	\$12,892.95	863-49580-381-706	Electric Utilities - Customer Account Expense	\$79.82
03/02/2021	Overom Law	Office Matters, 8th Ave, Grant Program E. Cook Lake Rd	10306	\$864.00	403-49580-381-404	Electric Utilities - Customer Account Expense	\$24.50
03/02/2021	Como Oil and Propane	551.0 gallons @ 1.09.9 per gallon	10307	\$614.36	862-45130-450-	SNOWMOBILE PASS THRU	\$12,892.95
03/02/2021	Fredenberg Community Garden Club	Garden Expenses	10308	\$400.00	201-41140-304-231 100-41140-304- 201-41140-304-207	Legal Consultation Legal Consultation Legal Consultation	\$72.00 \$247.50 \$544.50
03/02/2021	James Ray	Inspect E. Cook, Woodduck Lane, 8th Avenue	10309	\$8.40	100-49671-383-	Heat utilities- propane	\$614.36
03/02/2021	Clay Cich	Mileage E.Cook Lake Rd Grant and paperwork, Keys for recycle Center	10310	\$226.21	100-42281-220-709	TH/CC	\$400.00
					201-43176-331-	Road Repair	\$8.40
					201-41110-331-207 201-41110-203-207	Council/Town Board Council/Town Board	\$170.24 \$55.97

Date Range : 2/2/2021 To 3/2/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>	
Total For Selected Claims							\$26,062.09	\$26,062.09

Clay Cich	Chair, Town Supervisor					Date	
Debra Pawlowicz	Town Supervisor					Date	
James I Ray	Vice Chair, Town Supervisor					Date	
Tim Wagner	Town Supervisor					Date	
Walter Rapp	Town Supervisor					Date	

3/2/2021

Statement of Receipts, Disbursements and Balances (Schedule 1)

Town of Fredonia, Oregon

As on 2/10/2021

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	311,297.88	7,624.22	0.00	0.00	16,113.99	0.00	0.00	302,808.11	202,917.51	505,725.62
Road and Bridge	(47,522.66)	0.00	0.00	0.00	15,839.51	0.00	0.00	(63,362.17)	0.00	(63,362.17)
Township Buildings	28,497.80	0.00	0.00	0.00	3,061.23	0.00	0.00	25,436.57	0.00	25,436.57
Storm Clean up	33,777.26	0.00	0.00	0.00	0.00	0.00	0.00	33,777.26	0.00	33,777.26
Fire Hall Bond	33,510.86	0.00	0.00	0.00	56,225.00	0.00	0.00	(22,714.14)	0.00	(22,714.14)
Road Paving	4,901.06	0.00	0.00	0.00	0.00	0.00	0.00	4,901.06	0.00	4,901.06
Parks & Rec	9,423.04	0.00	0.00	0.00	1,583.54	0.00	0.00	7,839.50	0.00	7,839.50
Cemetery	634.51	0.00	0.00	0.00	0.00	0.00	0.00	634.51	0.00	634.51
Fire Department	26,521.50	0.00	0.00	0.00	37,800.00	0.00	0.00	(11,278.50)	0.00	(11,278.50)
Reservoir Riders	35,502.82	0.00	0.00	0.00	23,207.31	0.00	0.00	12,295.51	0.00	12,295.51
Recycling Center	1,725.95	0.00	0.00	0.00	3,705.26	0.00	0.00	(1,979.31)	0.00	(1,979.31)
Total:	438,270.02	7,624.22	0.00	0.00	157,535.84	0.00	0.00	288,358.40	202,917.51	491,275.91

Monthly Reconciliation for Fredenberg Township

As of 2/10/2021

Business Checking Plus Public Funds Balance

\$291,479.71

Outstanding checks	-\$3,121.31
Outstanding deposits	\$0.00
Voided Checks (added back)	\$0.00
Sub Total	\$288,358.40

Investments

WF CD #7554408497 (03/02/21 - 19 month, 0.05 Percent)	\$50,000.00
NBC CD #891416 (3/24/21 -11 month APY of 1.25 percent)	\$51,757.97
NBC CD #891408 (3/24/21 - 11 month APY of 1.25 percent)	\$50,579.77
NBC CD #891390 (3/24/21 - 11 month APY of 1.25 percent)	\$50,579.77

Total Funds Available

\$491,275.91

Checking Account high balance for the reporting period

\$373,022.24

Checking Account low balance for the reporting period

\$292,127.72

**FREDENBERG TOWNSHIP
ST. LOUIS COUNTY, MINNESOTA
RESOLUTION NO. 2021-03**

**RESOLUTION REPEALING THE TEMPORARY MORATORIUM
ON GRAVEL PITS, BORROW PITS AND CRUSHING OR BATCH PLANTS
WITHIN FREDENBERG TOWNSHIP**

WHEREAS, the board of supervisors ("Town Board") of Fredenberg Township ("Town"), at a meeting held on April 1, 2020, adopted "An Ordinance Declaring a Temporary Moratorium on Gravel Pits, Borrow Pits and Crushing or Batch Plants within Fredenberg Township - Ordinance No. 2020-01" imposing a moratorium on gravel pits, borrow pits, and crushing or batch plants ("Interim Ordinance");

WHEREAS, the Interim Ordinance was amended on October 21, 2020 ("Amended Interim Ordinance") in the public interest to extend the period of the moratorium imposed by the Interim Ordinance to April 1, 2021, to make some clarifying edits, and to provide for the establishment of a study committee ("Study Committee") to further protect the planning process and the health, safety and welfare of its citizens;

WHEREAS, the Amended Interim Ordinance took effect on the first date of publication and remains in effect until April 1, 2021 or the effective date of zoning regulations relating to extractive uses unless expressly repealed earlier by Town Board resolution;

WHEREAS, the Study Committee completed its study as outlined in the Amended Interim Ordinance and presented its report to the Town Board on February 3, 2021;

WHEREAS, the Town Board considered the Study Committee's report and took action authorizing the Town Attorney to prepare a resolution repealing the Amended Interim Ordinance;

WHEREAS, the Town Board determines that it longer desires to maintain the moratorium and regulations imposed under the Amended Interim Ordinance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby expressly repeal the Amended Interim Ordinance effective March 3, 2021.

Adopted this 3rd day of March, 2021.

BY THE TOWN BOARD

Town Chairperson

Attest: _____
Town Clerk

FREDENBERG TOWNSHIP
ST. LOUIS COUNTY, MINNESOTA
Resolution No. 2021- 004
RESOLUTION TO AMEND THE FREDENBERG TOWNSHIP
ADMINISTRATIVE POLICY

WHEREAS, the Board of Supervisors (“Town Board”) of Fredenberg Township (“Town”) is charged by law with the duty to conduct the affairs of the Town;

WHEREAS, the Town’s Administrative Policy (“Policy”) was adopted by the Town Board on August 5, 2009;

WHEREAS, the Town Board desires to amend the Policy to require the audio recording of Town Board meetings, excluding those meetings that shall not be recorded in accordance with Minnesota law, and to make the recordings part of the meeting minutes as the Town’s official records; and

WHEREAS, the Town Board determines that amending the Policy to require the audio recording of Town Board meetings and to make the recordings part of the Town’s official records is in the best interests of the public and good order of the Town in that it will help maintain order at public meetings.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby amends Section 9.1 of the Policy by deleting the ~~stricken~~ material and adding the double-underlined material as indicated below, and such amendments shall be incorporated in and made part of the Policy effective immediately:

- 9.1 **Tape Audio Recording.** ~~Unless the Town Board expressly states otherwise in the minutes of a particular meeting, any tape recordings made of meetings by the Board are solely for the purpose of assisting the clerk to develop accurate minutes. Excluding meetings closed to the public due to attorney-client privilege in accordance with Minn. Stat. § 13D.05, subd. 3(b), and any subsequent amendments thereto, the Town Board shall record meetings of the Town Board. Such tapes recordings are not part of the Town’s official records and, after approval of the minutes of the meeting to which a tape recording applies, will be recycled for use at future meetings. If the Board is taping a meeting, the Board may make a motion at the meeting to make the tape part of the official record of the meeting. If a motion is passed to make a tape part of the official records, the Town clerk shall preserve the tape recording as part of the official record and make it available in the same manner as written minutes. The Town Board shall announce at the beginning of a meeting that the meeting is being recorded. Recordings of closed meetings, other than those meetings closed due to attorney-client privilege, shall be preserved for at least three (3) years.~~

BE IT FINALLY RESOLVED, the Town Clerk is hereby authorized to incorporate these amendments into the text of the Policy, including making non-substantive corrections as needed.

Adopted this 3 day of March, 2021. **BY THE TOWN BOARD**

Attest: _____
Diane Cathy Palmstein/Town Clerks

Clayton Cich/Board Chair