

**FREDENBERG TOWN BOARD MEETING
ST. LOUIS COUNTY, MN**

**MINUTES OF PROCEEDINGS
October 7, 2020**

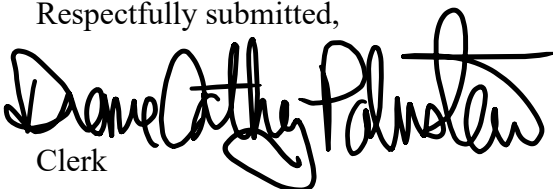
**TIME & PLACE: 6:00 pm
TOWN HALL/COMMUNITY CENTER PAVILION**

The monthly meeting was CALLED TO ORDER at 6 pm by Chair Clay Cich. Also, present were: Deb Pawlowicz, Walter Rapp, Jim Ray, Tim Wagner. Mary Skafte & Diane Palmstein/clerks present, Pam Blekestad/ Treasurer present. 16 individuals were present and stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: Sept 2, 2020 meeting minutes reviewed by the Board, Jim Ray made motion to accept with corrections: Fire Dept. “Wagner is” remove is, Open Forum “of tax dollars” remove of, Keith Nelson, change make to making, going to doing, Clay seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Sept. 16, 2020 meeting minutes reviewed by the Board, Jim Ray made a motion to accept without corrections, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
2. TREASURER’S REPORT: as of Sept. 11, 2020, reconciled checking account balance is \$311,431.37. Total funds available are \$514,348.88, which includes 4 CDs totaling \$202,917.51. Clay Cich made a motion to accept Treasurers report, Walter Rapp seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Mary Skafte/clerk explained how outstanding checks from back to 2017 (all over 90 days old) were credited back to the general fund.
3. CORRESPONDENCE: 19 total: 2 mail and 17 e-mails were received and reviewed by the Board. Clerk also informed the Board of 2 emails from St. Louis County (Planning & Development-variance for home and St. Louis Election Funding Grant). The Board was informed of a letter left taped to the townhall door today that was anonymous and available if the Board would like. Clay Cich was the only supervisor to request a copy.
4. REVIEW OF BILLS: No corrections. Walter Rapp made motion to accept checks # 10134 to 10146, totaling \$9,745.21, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
5. REPORTS:
 - Clerk** – worked on getting out the ARDC survey, record retention, elections, COVID-19 issues, training with new treasurer.
 - Road Report** – crack filling done by Asphalt of Duluth on Fredenberg Lake Road & Birch Acres Road. Doing grading and fixing washouts. Pedestal on Wood Duck Lane will be moved as soon as the contractor has permits from the County.
 - Fire Department-** responded to two mutual aid fires and one report of an unattended fire outside. On September 19, our junior fighter, Austin Sunnarborg completed his Eagle Scout Project: removing dead shrubs from gardens at hall, replanting new ones and planting a tree in honor of all past, present, and future Fredenberg Fire Fighters. He spent many hours and worked with department members and fellow scouts to complete. Thank you, Austin. A job well done
 - Cemetery** – Walter Rapp reviewed cemetery rules and regulations, Walter Rapp made a motion for a revision to 8) add vaults are required for urn burials and 10)..grave depth shall be three (3)feet...to the top of the vault for an urn. Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
 - Parks & Rec** - no issues
 - Community Center-** Community Center and marque were power washed to remove bugs.
 - Recycle Center** – no issue. Garage doors are not installed yet and may wait until next spring to do. The heat in the office is adequate with installed space heater. A new electric meter was installed by Lake County Power.
 - Other Meetings-** none
6. OPEN FORUM: no one
7. NEW BUSINESS:
 - a. East Cook Lake Paving request: Bollig Engineering has not contacted office or Jim Ray, clerks were asked to follow up with them in 2 weeks.

- b. Township Moratorium on Gravel Pits and ARDC study: Jim Ray has spoken with Kennedy & Graven/attorney, informing him that the township wanted to extend the moratorium but has not heard back from him or received any further information. Jim Ray asked Justin Otsea/ARDC, who was present, if they could guide the township on who should be on the zoning board, which Justin Otsea stated yes but it is not in their current contract with the township. Tim Wagner asked if St. Louis County can refuse to have the township do only 1 portion of zoning, Justin Otsea stated he had consulted with MAT, Steve Fenske/attorney and stated it was allowed by MN Statute. Justin Otsea asked the Board for a decision on the 3 Options presented in the final report, he reviewed the options, explained how basic zoning boards are set up and run, explaining each board is tailored to the township. ARDC does not do any training of zoning boards. Clay Cich made a motion to accept ARDC Study, Option 2 (develop an ordinance for the township to do zoning to regulate gravel pits). Deb Pawlowicz seconded. **3 YEAS 2 NAYS. MOTION PASSED.**
- c. CARES Funding for Townhall: Clay Cich has researched and met with contractors/vendors, he presented quotes from Advantage Air for an air to air exchanger and duct work on the main level of the community center, air to air exchanger in the lower level and new fan motor in the kitchen, quote \$22,683.00. Vesel to install doors at the bottom of basement steps \$4,305.14. Menards for doors \$1442.74. MN Locksmith to refurbish/replace door closers in building \$1,129.00. Handheld fogger \$239.00 and possibly radio transmitter for meetings. Everything listed is covered under CARES Funding. Jim Ray made a motion to accept quotes and begin installations, Deb Pawlowicz seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Clerks presented information on election grant through St. Louis for \$901.00 for election pandemic supplies, which would also be covered by CARES Act, as there is still funds available after all items listed above are completed. Jim Ray made a motion not to apply for election grant funding through St. Louis County and use CARES Funding, Walter Rapp seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
8. NEW BUSINESS:
- a. Update on 2020 General Elections: Resolution 2020-011 Addendum for additional election judges who have completed certified MN election judge training, Jim Ray made a motion to accept addendum to Resolution 2020-011, Tim Wagner seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Election Machine Testing will be done on Tuesday, Oct. 27, 2020 at 11:00 am in the Townhall.
- b. 2020/2021 Township Snow Plowing Quotes: The Board reviewed 1 quote received, Top Notch for \$90/plow at the townhall and \$50/plow at the recycle center, when snow is 2 inches in depth. Jim Ray made a motion to accept quote from Top Notch for 2020/21 season, Walter Rapp seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
- c. Second Meeting of the Board on Wednesday, Oct. 21, 2020: Jim Ray made a motion to hold the meeting in the basement of the Town Hall at 7:00pm, with social distancing/masks, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Jim Ray made a motion to hold the Tuesday, November 10, 2020 Board Meeting at 7:00pm and the Board of Canvass following in the Fredenberg Town Hall basement with the same measures listed above, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**
9. OTHER MEETINGS: none
10. ADJOURNMENT: Clay Cich made a motion to adjourn meeting, Tim Wagner seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 7:30 pm.

Respectfully submitted,


Clerk


Board Chair