

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
June 3, 2020**

**TIME & PLACE: 7:00 pm
VIA TELEPHONE CONFERENCE**

The monthly meeting was CALLED TO ORDER at 7 pm by Chair Clay Cich. Also, present were: Deb Pawlowicz, Walter Rapp, Jim Ray, Tim Wagner. Mary Skafte & Diane Palmstein/clerks present, Bill O'Brien, Treasurer also present. 21 individuals were present via phone. The Board recited the Pledge of Allegiance.

1. APPROVAL OF MINUTES: May 6, 2020 meeting minutes reviewed by the Board, Jim Ray made motion to accept without corrections, Clay Cich seconded. **5 YEARS MOTION PASSED UNANIMOUSLY.** May 20, 2020 meeting minutes reviewed by the Board, corrections under Old Business, Resolution 2020-008: delete Walter Rapp agreed to table his motion, change to Walter Rapp withdrew his motion for reconsidering Resolution and asked that it be tabled and Recycle: Welter not Weller 2 x. Jim Ray made a motion to accept May 20, 2020 meeting minutes with correction as noted, Clay Cich seconded. **5 YEARS MOTION PASSED UNANIMOUSLY.**
2. TREASURER'S REPORT: as of May 12, 2020, reconciled checking account balance is \$276,876.45. Total funds: \$458,126.85, which includes 4 CDs totaling \$203,917.51 that were renewed at 1.25% for 11 months, mature date 3/21/2021.
3. CORRESPONDENCE: 41 total: 4 mail and 37 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: Mary Skafte/clerk informed the Board that 5 checks, #1008 to 1012, did not appear on their claims list, she read the corrections, vendors and amounts and will email a corrected copy to each supervisor, including the total of claims amount \$103,333.61. Clay Cich made motion to accept check # 10008 to 10024, totaling \$103,333.61, Walter Rapp seconded. **5 YEARS MOTION PASSED UNANIMOUSLY.**
5. REPORTS:
 - Clerk** – clerks contacted Steve Overom/township attorney and Steve Fenske/MAT attorney for clarification on reconsideration of a Board vote on a resolution (written documentation provided to the Board in their packet) and both concurred that it was correctly done with Walter Rapp making the motion and Tim Wagner seconded. Also, that there is a Township Policy signed from 2007 that Fredenberg follows Robert Rules. Deb Pawlowicz stated that the policy and book should be available to township, clerks will post the policy in the Townhall and Robert Rules will be made available. Diane Palmstein/clerk also read clarification from MN Dept. of Administration, Data Practices regarding the public right to speak at an open meeting, clarifying that it is up to the Board's discretion and at the May 20, 2020 meeting no Board member requested it after reviewing the agenda, which was provided the day before the meeting.
 - Road Report** – currently grading roads and chloride started being applied this week, but supply is limited, hoping residents remain patient. Big project is Wood Duck Lane, which is nearly completed except for intersection with East Cook Lake Road until Century Link pedestal moved. Clay Cich stated he contacted MAT, road work over \$175,000.00 requires a bidding process.
 - Fire Department**- department had 10 calls during May. Calls included: 1 automatic alarm, 2 mutual aid structure fires in Grand Lake, 2 brush fires, one tree on a powerline, 3 medical calls and 1 motor vehicle accident. Our can trailer is currently out of commission and being repaired so we can again accept aluminum cans. Watch for it at the fire hall. We greatly appreciate your donation of aluminum. It would be helpful if you could please be sure the bags only contain aluminum. When the can is emptied, the person bringing it in must open every bag and sort the non-aluminum out. Everything from diapers to sharps and in between has been found in the bags. A reminder that home fire safety also includes outside your home. Attached is a flyer for the newsletter. Clay Cich stated MAT clarified that an emergency repair can be authorized with a temporary repair and then presented to the Board to have it completely repaired and approved by them.
 - Cemetery** – grass has been cut, 1 burial this past week.
 - Parks & Rec** - Jim Ray stated that there has been some outside use of facilities but no large crowds. Received a phone call from PEO, Blake Cazier, regarding entrance into bog and trees being cut, he meet him at the Park and the entrance from the bog is within settlement agreement with us and he felt the trees cut down were necessary and requested he contact him before cutting any further trees on township property and he agreed to.
 - Community Center**- not opened currently. Quotes for sanitizing building reviewed, Walter Rapp asked to hold off on cleaning until August and hold July Town Board Meeting in the Pavilion and via telephone conference, clerks will post with that information. Diane Palmstein/clerk read the State Fire Marshall recommendation for Town Board Meetings also. There are 2 reservations for the town hall, 1 in June and 1 in July, the Board agreed that they could use outside pavilion and practice social distancing adequately. Clerks will contact both parties. Exercise group would

like to hold classes in the parking lot of the townhall and the Board agreed that this would comply with current regulations. Walter

Rapp also asked to put key for pickle ball nets at the Minnowette for residents and the Board agreed this would be safe. Mary Skafta/clerk informed the Board that the griddles were ordered, total cost \$4,429.36 and a down payment made. Unsure of delivery date.

Recycle Center – Center reopened on Wed., May 27, 2020 with longer hours, the Center will resume regular hours on Sat. 9am to 1 pm and Wed. 5pm to 8pm this Saturday. It was extremely busy the first night it was opened.

Preparedness Plan Update- Clerks presented draft of Plan with input from Deb Pawlowicz and Jim Ray. The Board reviewed and made correction, deleting under Screening, 2nd paragraph: and the Recycle Center would be closed for that quarantine period. A correction draft will be presented next meeting for Board approval.

Other Meetings- May 14, 2020 St. Louis County Planning & Development Commission Public Hearing for CUP for 6464 Fredenberg Lake Road by Lakehead Trucking, Walter Rapp, Clay Cich, Jim Ray, Deb Pawlowicz & Tim Wagner

6. OPEN FORUM: no one

7. OLD BUSINESS:

- A. East Cook Lake Road Paving Request: No representative present. Patty Monson-Geertz stated she will contact the sales rep from Base 1, Team Lab and set up an informational meeting.
- B. Resolution 2020-008, Objecting to the Conditional Use Permit by LTI Holdings, LLC, for a Conditional Use Permit for a General Use Borrow Pit at 6464 Fredenberg Lake Road: Walter Rapp made a motion to reconsider Resolution 2020-008 as a new resolution, 2020-009, Tim Wagner seconded. Discussion followed on what the Board was voting on, Jim Ray clarified that the Resolution was an Objection to a Conditional Use Permit for LTI Holdings, LLC for a Conditional Use Permit for a General Purpose Borrow Pit. Roll Call Vote: Clay Cich –yea Deb Pawlowicz -yea Walter Rapp – nay Jim Ray – yea Tim Wagner – nay. **MOTION PASSED.** Clerks will provide signed copy to St. Louis County Planning & Community Development, Planning Commission and Steve Overom/township attorney.
- C. Proposal for Attorney Service for Enforcement of the Township Moratorium for Gravel Pits: The Board was provided 2 proposals from Minneapolis Law Firms, which Clay Cich had contacted after Steve Fenske/MAT attorney recommended, Kennedy & Graven and Iverson Reuvers Condon. Clay Cich stated that our township attorney does not do trial law. Walter Rapp asked if the township could designate a firm, but it must be presented before the Board for approval to use. Jim Ray asked that the firms' information be kept on file in the office and available if needed. Public input allowed: Oly Olson asked if MAT has an attorney at no cost the township could use, they do not per Clay Cich, he agreed with plan to use an outside attorney. Patty Wheeler asked why the Board is not selecting one tonight, Jim Ray again stated it did not feel necessary as both firms stated they are available. Patty Monson-Geertz asked what does the township need a specialist attorney for and the Board clarified that one would be necessary if the need for going to court arose. Clerks will keep a file of the two firms in the office.

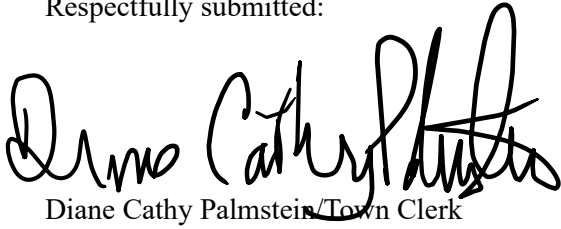
8. NEW BUSINESS:

- A. Petition for West Island Lake Road to become a Township Road: George Pappas brought in the petition to the office on 6/2/2020 but there is no letter from MN Power yet, but clerks will verify names/parcels on petition.
- B. Update on 2020 Primary and General Elections: Clerks training for elections will be in June, filing for township officers will be in mid to late July for the General Election, St. Louis County has no definitive plans for elections being held by mail/absentee ballots at this time. Walter Rapp will build plexiglass barriers for judges/residents at sign in tables. We have polled some judges, and most are agreeable to participate, but hesitant and we have had 3 resignations. Clerks are advertising for election judges in the newsletter.
- C. Search for New Township Attorney: Clay Cich does not feel this is warranted at this time. Clay Cich made a motion to discontinue the search for a new township attorney, Deb Pawlowicz seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
- D. Second Meeting of the Board on Wednesday, June 17, 2020: June 17, 2020 meeting will be held by teleconference, see Fredenberg.org for information. July 1, 2020 Town Board Meeting will be held in the Townhall Pavilion, to allow social distancing and be available by teleconference.
- E. Supervisors Hours: Walter Rapp requested supervisors utilize clerks for office/research versus using supervisor paid time for hours worked.
- F. Petition from South Bay Road to Become a Township Road: Jim Ray presented the clerks with a petition for accepting South Bay Road as a Township Road, with signatures from all property owners on the road but no MN Power letter. Clerks will verify names/parcels on the petition.

9. OTHER MEETINGS: none

10. ADJOURNMENT: Clay Cich made a motion to adjourn meeting, Deb Pawlowicz seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:47 pm.

Respectfully submitted:



Diane Cathy Palmstein
Town Clerk



Town Board Chair/Vice Chair

APPROVED