

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
December 18, 2019**

**TIME & PLACE: 7:00 pm
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:04 pm by Chair Jim Ray. Also, present were: Deb Pawlowicz, Walter Rapp, Clay Cich, Tim Wagner. Mary Skafte & Diane Palmstein/clerks present, Bill O'Brien, Treasurer was absent. 4 individuals stood with the Board to recite the Pledge of the Allegiance.

1. REVIEW OF INCOME/EXPENSE for 2019: Clerks presented Cash Basis Report from CTA's as of 12/10/19: The Board reviewed and discussed line items and had questions, which they will discuss further with Bill O'Brien/Treasurer at the next meeting.

2. 2020 BUDGET PLAN: Bill O'Brien/Treasurer prepared Proposed Levy and Budget for FY 2021

FUND	PROPOSED LEVY FY 2021	PROPOSED BUDGET FY 2021
General Fund	\$ 66,000.00	\$ 68,000.00
Twp. Buildings	\$ 30,000.00	\$ 30,000.00
Fire Dept.	\$ 78,000.00	\$ 78,000.00
Cemetery	\$ 1,400.00	\$ 1,500.00
Parks & Rec	\$ 8,000.00	\$ 8,000.00
Road & Bridge	\$150,000.00	\$150,000.00
Bond Repayment	\$ 62,000.00	\$ 62,000.00

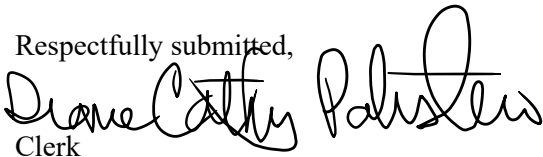
TOTAL \$395,400.00 \$397,500.00

This 1% reduction in the levy proposal is forecasted to reduce the monthly checking account balance by approximately 1 to 2 %, the balance has been a concern for some citizens and this course of action takes a conservative step in reducing the balance without jeopardizing the Townships ability to meet obligations. Jim Ray presented the point that Road & Bridge remains the same and hopes in the next years a designated amount will be set aside for future maintenance projects. Jim Ray made a motion to accept for presentation at the 2020 Fredenberg Annual Meeting the Proposed Budget and Levy for FY 2021, Clay Cich seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.**

3. SALARY & WAGE REVIEW: Mary Skafte/clerk presented information from Bill O'Brien/Treasurer regarding Dec. 18, 2019 yearly salaries and hourly wages, there is a discrepancy as there are actually 15 meetings attended by Supervisors & Board Chair, not 14 as listed, as a result salary amount paid out yearly is more. Also, Treasurer is listed attending 13 meetings but there are 15 he attends which results in a discrepancy in yearly salary. Jim Ray made a motion to increase yearly amount for supervisors to \$1,100.00, which results in an increase of \$1.90/meeting and reflects what actual totals have been for 15 meetings, Board Chair increase to \$1,200.00 which results in an increase of \$1.43/meeting and reflects what actual totals have been for 15 meetings and Treasurer increase to \$1,150 for 15 meetings, which results in an increase of \$0.25/meeting but will be paid for 15 meetings versus previously only 13 meetings. Tim Wagner seconded. **5 YEAS. MOTION PASSED UNANIMOUSLY.** Jim Ray added that Board members, Treasurer and Clerks do not get paid for a meeting if they don't attend. There were no other salary changes. There was also discussion regarding the need for HVAC designation for custodian, since there is a new heat system and no air conditioning in the building, that designation will be removed from the job description. Discussion regarding exploring a Township outside maintenance employee since Board supervisors are doing a lot of that work gratis currently, it was recommended that each Board supervisor track their hours separately from meeting hours for 6 to 9 months to get a more accurate accounting and discuss further.

4. ADJOURNMENT: Jim Ray made a motion to adjourn meeting, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:00 pm.

Respectfully submitted,


Clerk


Board Chair/Co-Chair