

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
September 4, 2019**

**TIME & PLACE: 7:00 pm
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:00 pm by Chair Jim Ray. Also, present were: Deb Pawlowicz, Walter Rapp, Clay Cich, Tim Wagner, Bill O'Brien, treasurer, Mary Skafte & Diane Palmstein/clerks present. 5 individuals stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: August 7, 2019 meeting minutes reviewed by the Board, Jim Ray made motion to accept with corrections, under Treasurer, Bill O'Brien submitted reconciled checkbook as of 7/11/19 statement, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.**
2. TREASURER'S REPORT: Monthly reconciliation of accounts presented as of August 12, 2019 for \$481,495.23, which includes monies from assessed road paving projects in township for first half of 2019. CD's: \$50,000 CD at Wells Fargo matured and was rolled into checking, \$50,000.00 CD at National Bank of Commerce is set to mature and will be rolled over to 7-month CD at 2% interest. Board inquired about rates and directed Treasurer to move \$100,000.00 from Wells Fargo account to National Bank of Commerce to invest in 2--\$50,000.00 CD's for 7 months at 2% interest.
3. CORRESPONDENCE: 11 total: 3 mail and 8 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: Mary Skafte, clerk explained claim for Century Link, which included changes for services and broadband, a refund will be credited for next billing. No corrections. Jim Ray made motion to accept check # 9780 to 9790, totaling \$ 12,809.31. Walter Rapp seconded. **MOTION PASSED UNANIMOUSLY.**
5. REPORTS:

Clerk – working on Tuesdays and remain caught up.

Road Report – Bear Island Road is now striped and in good shape, East Hunter Lake Road had more ditching done to complete work there, Stevens Road had curve shifted out and improved sight lines, Chesney Road is now ditched out, Dahlberg Road had turnaround near resident driveway done, Usiak Road had added fill to resident driveway because of previous road work done in the area. Jim Ray informed the Board of SEH's decision not to pay for error in Birch Acres Paving Project but requesting to forgive Township for outstanding bill of \$1320.00. Jim Ray made a motion to direct clerks to draft a letter to SEH offering to split the error in half (\$3147.77), Walter Rapp seconded. 4 YEAS 0 NAYS 1 ABSTAIN, MOTION PASSED.

Fire Department- Responded to 5 calls, included were 3 medical calls & 2 fire calls, one which was a stand-by for possible aircraft emergency at the airport. Members assisted with safety for Fitger's Brewhouse Triathlon, trained on using ladders & rescuing people, working with special needs patients & participated in the Night Out event, worked on FireCatt for annual testing of all the fire hoses and worked with Emergency Response Solutions for the testing & maintenance of our self-containing breathing apparatus. Fredenberg Fire Department will be holding an Open House in honor of 60th Anniversary of the Fire Department on Sunday, September 22 from 2 to 4 pm. We will have displays of both older & current fire equipment along the fire safety displays, historical displays and cake. Please come & visit the Fire Department to learn a little history of the Department and see what our capabilities are now. Everyone is welcome, please pass the information on to anyone who has ties to Fredenberg & the Fire Department. Also a flyer on preparing for disasters, which will go in the newsletter.

Cemetery – trimmed and cleaned up trees

Parks & Rec – plastic edge completed around interior of skating rink. Jim Ray has been researching pump system for ice rink flooding, specifically a submersible well pump, cost approximately \$450.00 but there are still concerns about flow and capacity, so he will contact Steve Happy from Steve's Septic and Board advised him to proceed per his recommendations if cost is similar. Basketball hoop broken and Walter Rapp will re-weld. Top Notch will complete vents on addition to warming shack for \$350.00 and paint purchased for addition and will be done this fall.

Community Center- carpets cleaned in Townhall. Board asked clerks to go through supplies/appliances in kitchen and get rid of broken items and list needs for replacement. Custodians asked about getting rid of extra stuff in classrooms and Clay Cich will look over and let them know what to remove.

Recycle Center – changes are coming, a new contract with hauler signed Sept. 1, 2019, will now get dumpsters instead of carts for plastic, cans, glass but dumpsters are still back ordered. Some garbage was placed in bin and contaminated the recyclable items, reported to WLSSD by hauler, fine was waived but won't be in the future.

Lakehead Trucking will improve grade by garage and garden before winter to allow for snow pushing room. Clerks

will continue to place informative information about recycling in monthly newsletter.

Other Meetings- Mary Skafte and Clay Cich attended Aug. 16, 2019 DAT meeting where Emily Larson, Duluth Mayor was guest. Walter Rapp and Jim Ray attended Aug. 22, 2019 District 10 MAT meeting, information on Township insurance liability limits obtained.

6. OPEN FORUM: no one

7. OLD BUSINESS

- A. Township Road Request for Amundson/Sunset Ridge: plat from MPL received, Chris Vold from Road Association present and informed Board that Lakehead is working on last stage of road work but not complete yet. They have concerns about snow plowing road for upcoming winter and Jim Ray did contact MAT attorney about process and procedure and informed that timeline is involved. Clerks will contact Township attorney, Steve Overom to get information on process and timeline.
- B. East Cook Lake Road Paving Request: Larry Van Iseghem, from Road Association presented a letter requesting the Township move forward with exploring cost of paving and an engineering study. Jim Ray informed him that a more complete petition was needed because there were renters on the original, not owners and the Board wanted to see only Fredenberg Township residents yes or no votes on the petition, he also explained that the ability to assess those using the roadway outside the Township, in unincorporated townships was very difficult and determined by St. Louis County so that could impact amount of assessments that Fredenberg residents would have to pay. Jim Ray will contact Pete Emerson from the road association directly. Jim Ray also explained that paving costs are not determined until a bidding process is completed.

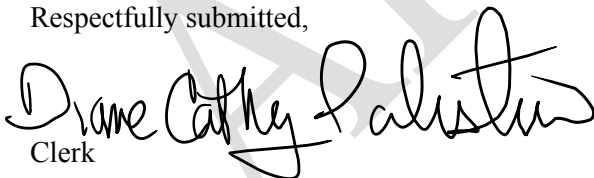
8. NEW BUSINESS:

- A. Advertising for 2019-2020 snow plowing for Township: Deb Pawlowicz made a motion to advertise for snow-plowing services for winter 2019-2020 season, Tim Wagner seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
- B. Resolution 19-010, Approving Final Levy for 2020: which was approved at 2019 Fredenberg Annual Meeting was reviewed by Board, Deb Pawlowicz made a motion to accept Resolution 19-010, Clay Cich seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**
- C. Amendment for participation in St. Louis County CDBG Program: clerks informed Board that this was a renewal of previous agreement with St. Louis County and HUD that the Township has participated in. The Board agreed to continue their participation, Board Chair and Vice Chair will sign for township.
- D. Second Monthly Meeting on September 18, 2019, Deb Pawlowicz made a motion to cancel second meeting of Board on Sept. 18, 2019 at 7 pm, Tim Wagner seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.**

9. OTHER MEETINGS: none

10. ADJOURNMENT: Deb Pawlowicz made a motion to adjourn meeting, Walter Rapp seconded. **5 YEAS MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:30 pm.

Respectfully submitted,


Clerk


Board Chair/Co-Chair