

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
May 1, 2019**

**TIME & PLACE: 7:00 pm
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:02 pm by Chair Jim Ray. Also, present were: Deb Pawlowicz, Tim Wagner, Walter Rapp, Bill O'Brien, treasurer, Diane Palmstein and Mary Skafte, clerks present. Clay Cich was absent. 16 individuals stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: April 3, 2019 meeting minutes reviewed by the Board, Diane Palmstein/clerk explained addendum to minutes after clarification was made with TAG Handyman Services for mowing quote. Jim made motion to accept Walter Rapp seconded, April 3, 2019 minutes without correction but addendum added. YEAS: 4 ABSENT: 1 **MOTION PASSED.**
2. TREASURER'S REPORT: Presented monthly reconciliation, funds available as of \$419,563.04 which includes \$150,000.00 in CDs. 1 CD renewal on 5/22/19, Bill O'Brien would like to look into best possible rates for renewal, Deb Pawlowicz made motion to reinvest CD with best possible rates, Tim Wagner seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.**
3. CORRESPONDENCE: 15 total: 4 mail and 11 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: No corrections. Jim Ray made motion to accept check #9681-9696, totaling \$28,127.31, Deb Pawlowicz seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.**
5. REPORTS:
 - Clerk** – Clerks presented salary survey done in end of year 2018 by Solway Township for clerks/treasurers/recycle attendants. Contacted MAT attorney, Steve Fenske regarding Township supervisor vacancies which are at the discretion of the Board to fill. Also, an absence would count from the first meeting missed. Sandy Rock from group exercises at the Township had questions regarding liability insurance, MATIT was contacted, coverage for the Township was clarified and it was recommended that a year long rental reservation be signed and groups have participants sign a waiver/consent form, which is being done and we will keep a copy in the office. A group wanted to rent Town Hall for a craft/vendor fair, Town Board felt this should be treated as any other rental.
 - Road Report** – Annual Road Review for Township, May 7, 2019 at 6:00 pm, meet in parking lot of town hall. There is damage from Broadband installation and Century Link will repair, call office to report. A project to ditch and edge on East Hunter Lake Road will be done before the Broadband fiber will be buried on that road, so it will run into possibly the summer before it is buried.
 - Fire Department** – responded to 4 calls in April, one mutual aide chimney fire, two medical and one automatic fire alarm in private residence. Members participated in Firefighter 1&2 certification classes, EMT recertification, DNR provided training on wildland fire fighting and chainsaw use, MN Fire class on hazards and health concerns for firefighters. Burning Permit restrictions in place in Carlton & South St. Louis, you are only allowed to burn with “**Variance**” permit, issued by the DNR Foresters at Forestry office in Cloquet, Duluth or Floodwood. Annual Pancake Feed by Fire Dept. on Saturday, May 11 from 7am to noon in the Town Hall. Also, a flyer on Fire Safety around your home.
 - Cemetery** – grounds have been picked up and cemetery open.
 - Parks & Rec** – rink tarp too wet to be picked up and stored but will be, weather permitting.
 - Community Center**- roof leak will be caulked, and old caulk replaced. Fran Williams, Town Hall Garden Club discussed goals of group: plant 2 more trees by playground, mound around flag pole, update flower beds, treat lawn for weeds and nourish beds, redo area around marquee. Walter Rapp had concerns about planting trees because of septic and recommended against. The group will hold a plant/seed swap, gardening items... on Saturday, June 1 from 10 am to 12 noon at the picnic area at Town Hall. Request made by group for \$400 funding for year, Jim Ray made a motion to authorize \$400.00 to the Town Hall Garden Club for 2019, Walter Rapp seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.**
 - Recycle Center** – at request of Deb Roach/resident, Deb Pawlowicz is looking into Township Road Clean Up Day, working with local garbage haulers and WLSSD for pick up, more information to come. Shredding Day for Township set for Saturday, May 18 from 9am to noon at the Town Hall parking lot. There is a new financial rep. at WLSSD and grants have been slightly delayed.
 - Other Meetings**- Local Board of Appeal and Equalization held May 1, 2019 from 1-2pm. Jim Ray attended Annual Reservoir Riders Meeting with DNR

6. OPEN FORUM: Serena Lake presented and read letter opposing paving of East Cook Lake Road. Patty Monson Geerts presented and read a letter opposing paving of East Cook Lake Road and concerns about road paving process. Steve Monson Geerts read and presented a letter opposing paving of East Cook Lake Road and concerns with road paving process. Nancy Kienzle voiced concerns about upgrades to township roads and valid names on East Cook Lake Road petition. Patty Wheeler questioned why upgrade work was done on Fredenberg Lake Road if paving hadn't been approved yet.
7. OLD BUSINESS
- A. Broadband Update: Public meeting held on April 15, 2019, about 100 residents attended, Mark Swanson/Century Link spoke, provided information on installation, billing/services.
 - B. Township Road Request for Amundson/Sunset Ridge: update from Shawn Helmer: Road Association working with Township Board to narrow down road compliance/specifications to finalize what that looks like, including additional costs, in order to turn the road over to the Township.
 - C. East Cook Lake Road Paving Request: Board felt the petition presented was incomplete and nothing further has been presented to the Board.
8. NEW BUSINESS:
- A. There will be no second meeting of the Board on May 15, 2019 at 7pm. Jim Ray made motion, Deb Pawlowicz seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.**
 - B. Township Record Retention: Resolution 19-007 Authorizing the Transfer of Archived Township Records to the MN State Historical Society was presented and reviewed by the Board. Jim Ray made a motion to adopt Resolution 19-007, Deb Pawlowicz seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.** Addendum to Adoption of Township General Retention Schedule (June 8, 1989) to update and include media record retention was presented and reviewed by the Board. Jim Ray made a motion to adopt addendum to General Retention Schedule, Deb Pawlowicz seconded. YEAS: 4 ABSENT: 1. **MOTION PASSED.**
- OTHER MEETINGS: Township Annual Road Review on Tues. May 7, 2019 at 6pm. Fire Dept. Annual Pancake Feed on Saturday, May 11, 2019, 9-12am. Duluth Area Township Meeting on Thursday, May 16, 2019 at Rice Lake Town Hall at 6:30pm. Township Shredding Day, Saturday, May 18, 2019, 9-11am.
9. ADJOURNMENT: Jim Ray made a motion to adjourn meeting, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:43pm

Respectfully submitted,

Clerk

Board Chair/Co-Chair