

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
March 6, 2019**

**TIME & PLACE: 7:00 pm
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:00 pm by Chair Jim Ray. Also, present were: Clay Cich, Deb Pawlowicz, Tim Wagner. Walter Rapp was absent. Bill O'Brien, treasurer, Diane Palmstein and Mary Skafte, clerks present. 10 individuals stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: February 6, 2019 meeting minutes reviewed by the Board. Jim Ray made motion to accept February 6, 2019 minutes with correction: Mike Priola, Mike's Metal repaired rink shovel and spelling correction Roads "striping", Tim Wagner seconded. **MOTION PASSED UNANIMOUSLY.**
2. TREASURER'S REPORT: Presented monthly reconciliation, funds available as 2/12/19 of \$450,673.35 which includes \$150,000.00 in CDs. There were issues with conversion to CTA's 2019, as of the first of the year, Treasurer is working on resolving but did not have accurate update for packet tonight. Treasurer also presented written information sheet regarding Levy Proposal 2020 for Township Annual Meeting, based on Dec. 19, 2018 Budget & Salary Meeting.
3. CORRESPONDENCE: 11 total: 4 mail and 17 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: No corrections. Jim Ray made motion to accept check #9632 -9642, totaling \$18,014.84, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.**
5. REPORTS:

Clerk – requested to advertise for quotes for Lawn Mowing services for 2019 season and Township Road Work Services for 2019/2020 season, Jim Ray made motion to advertise for quotes for Township Lawn mowing and Township Road Work, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.** Clerks contacted WLSSD regarding cold weather policy for Recycle Center, they haven't got one, tried other townships without success but will put together a draft for next meeting using school closing as one criteria and actual/wind chill temperature warnings. Record Retention is complete, MN Historical Society will come up in Spring to take archived items and disposal of records according to their record retention (which the Township is a part of) will be done in Spring through a shredding company.

Road Report – Township had requested to be a part of St. Louis County crack sealing /striping program for Bear Island Road, received costs of \$37,000.00 for crack sealing and \$1,540 for painting plus administrative fee. Jim Ray will contact other companies for estimate before confirming work with County. There are cracks on Birch Acres Road which have been impacted by severe winter weather and need to be repaired, Jim Ray will look at Fredenberg Lake Road. County removed snow and pushed banks back on roads.

Fire Department – January Report: 1 fire call. Members honored Ron Suomela during his funeral. Members attended Arrowhead EMS conference: education on explosion/head injury, mass shooting, frostbite, bleeding control. Also attended Lakehead Mutual Aid Association Meeting. Requesting residents keep your address signs visible and check furnace exhaust and air intakes on home so they are free of snow cover. February Report: 2 public assist calls and 1 mutual aid. Replaced office computer, repaired LP boiler. 2 man doors in garage portion of hall need replacing. Fire Department meeting held every Thursday at 7pm in fire hall, new members welcome, consider joining. Flyer on portable space heater safety. Also, resident property (Lee Older) adjoining fire hall having issues with snowmobiles in area, spooking his horses, request signs be placed, Clay Cich will contact Reservoir Riders for signs and contact Mr. Older.

Cemetery – now closed

Parks & Rec – everything is fine at the rink and snowblower working well

Community Center- Clerk stopped by office on February 14 and alarm going off and water leaking into display cabinet on first floor, contacted custodians, determined roof leaking around vents, contacted Clay Cich as Jim Ray was on vacation, okayed getting someone to shovel off roof, tried 7 companies, Tony Hess, local resident able to do and had Liability Coverage. He came that night and finished up the next day. Roof will need to be addressed in spring for leaking around vents.

Recycle Center – electrical work not complete yet and space heaters in office caused an issue. A large unit with own electrical, not plug in will be considered. WLLSD would like to hold Hazardous Waste Day for Township at Town Hall parking lot this year, will check dates and confirm so it can be advertised.

Other Meetings- none

6. OPEN FORUM: Jeff Blix had questions regarding Budget & Salary Meeting decision to give Treasurer and Clerks a raise but not Recycle Attendants, he requested that wages be researched before approving for all employees. Jim Ray provided the rationale for raises based on work accomplished.
7. OLD BUSINESS:
 - A. Birch Acres Roads and Fredenberg Lake Road projects: Letter sent to Matt Bolf/SEH, he stated it now must go through the proper channels of the company (insurance) for resolution
 - B. Broadband Update: nothing received from Michael Coughlin/Century Link. Fran Williams informed Board that some residents in her area have already been hooked into system with Century Link.
 - C. Township Road Request for Amundson/Sunset Ridge: Shawn Helmer spent time in Township office going through Township Road Archives during February but no further information.
8. NEW BUSINESS:
 - A. There will be no second meeting of the Board on March 22, 2019 at 7pm. Clay Cich made motion, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.**
 - B. Donation request from Excellence in Education for Hermantown/Proctor schools, one Fredenberg student chosen. Jim Ray made motion to donate \$25.00 to the banquet, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.**
 - C. East Cook Lake Road Paving request: Pete Emerson/representative presented informational letter and petition to the Board, they have not been able to contact all parcel owners on roads, their committee will be sending out letters to those parcel owners, so they may be included in their statistics. Clerks will verify petitions names and addresses by the next meeting. Because some of the parcel owners on the Roads are not in Fredenberg Township, they are in an unincorporated township, St. Louis County approval will be necessary to have any assessment considered. An Informational Public Hearing will not be set up until all information is in place.
 - D. OTHER MEETINGS: Fredenberg Annual Township Meeting, Tuesday, March 12, 2019 at 7pm in Town Hall. DAT Meeting at Rice Lake Town Hall on Thursday, March 21, 2019 at 6:30pm, Keith Nelson/County Commissioner guest speaker.
 - E. ADJOURNMENT: Jim Ray made a motion to adjourn meeting, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:25pm

Respectfully submitted,

Clerk

Board Chair/Co-Chair