

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
December 19, 2018**

**TIME & PLACE: 7:00 pm
TOWN HALL/COMMUNITY CENTER**

The second monthly meeting was CALLED TO ORDER at 7:04 pm by Chair Jim Ray. Also, present were: Clay Cich, Deb Pawlowicz, Walter Rapp, Jeff Blix was absent. Bill O'Brien/treasurer, Mary Skafte & Diane Palmstein/clerks present. 5 individuals stood with the Board to recite the Pledge of the Allegiance.

1. OPEN FORUM: no one

2. OLD BUSINESS:

- A. Birch Acres Roads and Fredenberg Lake Road projects: Clerk informed Board of negotiations Matt Bolf/SEH had with Northland Constructors regarding specs of Fredenberg Road Projects on Dec. 4, 2018 at 4pm, it resulted in a decrease of overall project costs of \$17,605.50 which resulted in a reduction in assessments for each project. Because St. Louis County required that the assessment rolls from the Township were submitted no later than November 30, 2018 for those who chose to be assessed over 10 years, clerks immediately called Quinn Carlson at assessor office and he stated that the change in assessment numbers needed to be in the office by the next day, clerks were able to complete and submit to him, changes are as follows: Fredenberg Lake Road assessment \$3,680.31, Birch Acres Road assessment \$3,147.77 and First 900ft of Birch Acres/Usiak assessment \$634.02. For parcels that pre-paid, a refund check will be mailed to them as follows: Fredenberg Lake Road refund \$215.74, Birch Acres Road \$126.44 and First 900ft Birch Acres / Usiak \$24.59. Resolution 18-027 Amending Assessment Roll for Fredenberg Lake Road presented, Jim Ray made motion to accept Resolution 18-027, Deb Pawlowicz seconded. **3 YEA, 0 NAY, 1 ABSENT, 1 ABSTAIN, MOTION PASSED.** Resolution 18-028 Amending Assessment Roll for Birch Acres Road presented, Jim Ray made a motion to accept Resolution 18-028, Deb Pawlowicz seconded. **4 YEA 0 NAY 1 ABSENT, MOTION PASSED.** Resolution 18-029 Amending Assessment Roll for First 900ft Birch Acres/Usiak Road presented, Jim Ray made a motion to accept Resolution 18-029, Clay Cich seconded. **4 YEA 0 NAY 1 ABSENT, MOTION PASSED.** Clerks and Treasurer will work on generating checks as soon as possible and mailing out to those who prepaid assessment as well as a letter of explanation to parcel being assessed by St. Louis County over 10 years.

ANNUAL BUDGET & SALARY REVIEW MEETING

1. Bill O'Brien/treasurer presented review of Cash Basis Accounting Report for 2018. Expenses for elections were explained as a new machine was obtained with a grant but additional costs were incurred by the township as grant was only a partial payment.
2. 2019 Budget Plan: fund amounts were reviewed. 2019 approved levied amount was \$401,500.00 and Proposed Budget for 2019 as follows:
- | | |
|--------------------|--------------------|
| General Fund | \$67,900.00 |
| Township Buildings | \$40,000.00 |
| Fire Department | \$73,600.00 |
| Cemetery | \$1,000.00 |
| Parks & Rec | \$10,000.00 |
| Road & Bridge | \$150,000.00 |
| Bond Repayment | <u>\$59,000.00</u> |
| | \$401,500.00 |
3. Salary & Wages were reviewed. All wages were adjusted last year. Clerk & treasurer hourly rate discussed, Clay Cich made a motion to increase treasurer hourly rate to \$20 and clerk hourly rate to \$20, Walter Rapp seconded. **3 YEAS 1 ABSTAIN 1 ABSENT. MOTION PASSED.**

ADJOURNMENT: Jim Ray made a motion to adjourn meeting, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:30pm

Respectfully submitted,

Clerk

Board Chair