

**FREDENBERG TOWN BOARD  
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS  
November 7, 2018**

**TIME & PLACE: 7:00 pm  
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:00 pm by Chair Jim Ray. Also, present were: Jeff Blix, Clay Cich, Deb Pawlowicz & Walter Rapp, Bill O'Brien/treasurer, Mary Skafta & Diane Palmstein, clerks, also present. 14 individuals stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: Oct. 3, 2018 Town Board Minutes reviewed by Board, Jeff Blix made motion to accept Oct. 3, 2018 minutes, Walter Rapp seconded. **MOTION PASSED UNANIMOUSLY.** Oct. 16, 2018 Public Hearing Minutes/Meeting for Birch Acres/Usiak Road Project were reviewed, Jeff Blix made motion to accept Oct. 16, 2018 minutes, Deb Pawlowicz seconded, **MOTION PASSED UNANIMOUSLY.** Oct. 16, 2018 Public Hearing Minutes/Meeting minutes for Fredenberg Lake Road Project were reviewed, Deb Pawlowicz made motion to accept Oct. 16, 2018 minutes, Walter Rapp seconded. **MOTION PASSED.** Oct. 24, 2018 Special Town Board Meeting minutes for Resolutions 18-022 and 18-023 were reviewed, Jim Ray made motion to accept Oct. 24, 2018 minutes, Deb Pawlowicz seconded. **MOTION PASSED.**
2. TREASURER'S REPORT: Presented monthly reconciliation, funds available as of 10/11/18 is \$ \$375,999.83 which includes \$150,000.00 in CD's. Treasurer clarified balances in Road/Bridge as funding due in Dec. and Town Building Fund has reserve.
3. CORRESPONDENCE: total: 22: 8 mail and 12 e-mails were received and reviewed by the Board.
4. REVIEW OF BILLS: No corrections. Walter Rapp made motion to accept check #9430 - 9456, totaling \$26,246.02, Jeff Blix seconded. **MOTION PASSED UNANIMOUSLY.** Mary Skafta/clerk informed Board of 2 upcoming expenditures next meeting for addition snow fence/supplies for \$668.40 and unknown cost for Election Automark machine (as touch screen not as sensitive).
5. REPORTS:  
**Clerk** – 2 companies/individuals contacted for price for installing and removing snow fence on 2 township road, Jeff Blix/ Vice Chair contacted (as Jim Ray gone) and instructed clerks to have lowest quote complete as directed by the Board at Oct. 3, 2018 meeting before frost sets in at a cost of \$2,045.00 Information on resolution to reinstate Local Board of Appeal/Equalization provided to Board, resolution will be presented at Dec. 2018 meeting. Information on vacancy for ARDC provided to Board. Elections: on Oct. 20,2018, Keith Nelson attempted to hand out campaign literature at the Recycle Center, he was told he couldn't, he spoke with Mary Skafta/clerk following regarding legality of being able to do this as it is not a Township polling place and a township employee was wearing a political button while on duty. He was not lodging a formal complaint but felt the Board should be made aware. Also, there was 2 complaints about political signage on public utility poles which is not legal, and all candidates were informed in writing of DOT regulations. Township resident also spoke with him by phone and he expressed desire to come to Town Board Meeting, clerks will extend an invitation. Addendum to Resolution 18-011, for 3 election judges who completed required training prior to Nov. 6, 2018 elections: Devaney O'Brien, Sharon Nylander and Sharon Birkland. Board Vote to accept addendum: **5 YEAS 0 NAYS 0 ABSTAIN, MOTION TO ACCEPT ADDENDUM PASSED UNANIMOUSLY.**  
**Road Report** – projects completed by Lakehead on roads except replacement of a culvert on East Island Beach.  
**Fire Department** – 3<sup>rd</sup> Annual Halloween Fire Truck & Treat Fire Prevention held on Oct. 27, members planned activities for participation for the children emphasizing fire safety based on 2018 NFPA fire prevention week theme. Caleb James built a simulation of house with fire in windows that young firefighters could put out with fire hose (windows flopping down), attendees really enjoyed this. Community trunk/treat with decorated vehicles was also a hit. Yamaha Viking returned to RJ Sport & Cycle, normally a new one is received as part of the LAW loan program, but the LAW loan program expired. Members will be exploring option to obtain UTV side by side through other programs. Members responded to 4 medical calls in Oct. Met with St. Louis County Fire Wise program, attended Lakehead Mutual Aid Ass. Meeting. FVFD received smoke alarm batteries through Energizer and they were distributed for free during the elections. Fire Dept. still participating in American Red Cross program to install smoke

alarms in homes, please call Fire Dept. if you need some and appointment will be set up. Per request of Linda Bergstrand/Fire Chief, information read regarding increase in PERA funding for retirement benefit to members, from \$1,000.00/year to \$1,500.00/year of service, with no additional cost to Township. Resolution 18-024 provided to Board, Jeff Blix made motion to accept Resolution 18-024, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.**

**Cemetery** – now closed

**Parks & Rec** – will begin flooding rink if weather permits and lay liner once base in place.

**Community Center** – handicap door lock in basement of Center is not working and needs repair, also problems with main entrance door lock, Walter Rapp and Jim Ray will look at and determine what to do. Jim Ray found carpet for upstairs classroom for approx. \$100 and will install at request of custodian. Clerks informed Board of issues with slippery stairs to basement, Jim Ray and Walter Rapp will look into grippers for stairs.

**Recycle Center** – running smoothly. Paving completed.

**Other Meetings**- none

6. OPEN FORUM: Noel Pearman appreciated Board using mics during meeting. Requested Board be more proactive in assisting resident with fence issues, clerks clarified that St. Louis County was contacted, MPL required forms completed by neighbor and no permit required by County to build a fence. Paul Waterman inquired if Board had considered portable mics, clerks had and cost prohibitive.
7. OLD BUSINESS:
  - A. Birch Acres/Usiak & Fredenberg Lake Road Paving Projects: All final assessments mailed, receiving quite a few early payments, clerk office open Saturdays from 9-11am until Nov. 24 to provide in person opportunity to pay. No payments received after Nov. 24, 2018, either by mail or in person, will be accepted by the Township as the certified assessing roll needs to be submitted to St. Louis County no later than Nov.30, 2018.
  - B. PEO: Jim Ray spoke with rep from State of MN, it was clarified that County Board approval is not needed to return property. Completing the CUP form doesn't impact that either. Jim Ray made a motion to complete requested information for CUP to State of MN, Jeff Blix seconded. **MOTION PASSED UNANIMOUSLY.**
  - C. Broadband: Clerks have a running list of road repairs for Century Link to address/fix from installation of fiber optics. Also have Century Link contact for project: Michael Coughlin at **218-723-4224**
8. NEW BUSINESS:
  - A. Sunset Ridge/Amundson Roads: Timeline of requirements presented to Board from Steve Overom/attorney. Per Jim Ray, bringing road up to standards of Township Roads is not completed yet so a formal and final inspection cannot be done. Clerks will contact Chris Vold and provide our timeline information and will contact Steve Overom regarding steps to get easement for road from MPL and who is responsible. Jim Ray and Clay Cich will then follow up with a meeting with Road Association and MPL.
  - B. Paul Waterman rezoning request: Clerks presented information obtained from Steve Fenske/MAT attorney and St. Louis County Planner regarding township requests for rezoning and resident rezoning requests. Jim Ray made a motion for Township not to consider applying for rezoning, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.** Mr. Waterman was present and will pursue rezoning for only property he owns.
9. OTHER MEETINGS: none

Board of Canvass is required to meet 3 to 10 days following elections to certify results (Elections were on Nov. 6, 2018). Board decided to recess meeting at 8:35pm and resume meeting on Monday, Nov. 12, 2018 at 7pm in Town Boardroom to conduct Fredenberg Board of Canvass. Meeting was recessed at 8:35pm.

After being recessed on November 7, 2018 Town Board meeting and Board of Canvass was called to order on Monday, November 12, 2018 at 7:02pm by Jim Ray, Town Board Chair. Walter Rapp & Clay Cich were present. Jeff Blix & Deb Pawlowicz, Supervisors were absent as well as Bill O'Brien/Treasurer, Mary Skafte & Diane Palmstein/clerks were present. 6 residents were also present. Diane Palmstein/clerk administered Oath of Office as Board of Canvass for November 6, 2018 General Election to Board Supervisors present. Board of Canvass reviewed Canvass report from State of MN Auditor Office and summary tape from Fredenberg election. Board of Canvass declared results of voting valid and ap-

proved **UNANIMOUSLY** signed tape & MN State Auditor summary, certified election of Clay Cich for Town Board Supervisor B (Jeff Blix 308 votes, Clay Cich 517 votes, 7 write ins), Jim Ray for Town Board Supervisor D (Jim Ray 586 votes, write in 122) and Tim Wagner for Town Board Supervisor E (Fran Williams 322 votes, Tim Wagner 498 votes, 5 write ins). Clerk was authorized to issue notification to elected candidates and request their signed campaign financial forms.

Board voted **UNANIMOUSLY** not to have second meeting of Board in November 11/21/18.

Jim Ray made a motion to adjourn November 7, 2018 meeting and Board of Canvass, Walter Rapp seconded. **MOTION PASSED UNANIMOUSLY**. Meeting adjourned at 7:16pm.

Respectfully submitted:

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Diane Cathy Palmstein/clerk

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Jim Ray/Town Board Chairman

APPROVED