

**FREDENBERG TOWN BOARD
SAINT LOUIS COUNTY, MINNESOTA**

**MINUTES OF PROCEEDINGS
January 3, 2018**

**TIME & PLACE: 7:00 PM
TOWN HALL/COMMUNITY CENTER**

The monthly meeting was CALLED TO ORDER at 7:00 pm by Chair Jim Ray. Walter Rapp, Clay Cich, Deb Pawlowicz & Jeff Blix were present, also treasurer and town clerks. 9 individuals stood with the Board to recite the Pledge of the Allegiance.

1. APPROVAL OF MINUTES: Reviewed by Board, 1 correction under Treasurers Report: Bear Island Road Project, \$48,813.79 deposited into township checking account. Jeff Blix made motion to accept minutes with corrections, Clay Cich seconded. **MOTION PASS UNANIMOUSLY.**
2. TREASURER'S REPORT: Payment from St. Louis County made in December. CD had \$10,000.00 added and was rolled over for 19 month term at .8% interest. Presented monthly reconciliation of township funds available \$579,639.97 as of 12/12/17.
3. CORRESPONDENCE: 20 items received and reviewed by Board, 2 mail and 18 e-mail.
4. REVIEW OF BILLS: No corrections, Jeff Blix made motion to accept checks #9130 to 9148, totaling \$116,734.89, Clay Cich seconded. **MOTION PASSED UNANIMOUSLY.** Mary Skafte also provided total quarterly salary expenses for last quarter 2017 (per MAT recommendation) for \$9,382.36.
5. REPORTS:

Clerk –working on Web site, specifically the Fire Department and pictures of town hall rentals, having issues with our computer programs being old and outdated and not compatible versions used, requested to look for new office and treasurer computers, will check what other townships use and recommend. All new toilet and paper towel dispenser in but custodians will use up surplus of old supplies first. Requesting annual reports for Annual Meeting to clerks by Feb. 1, reminder will be sent out.

Road Report – quiet month, no road work done. County and State have been contacted about signage/barriers for causeway on Bear Island Road, no decision made. **Fire Department** – responded to 5 calls in December, including 1 mutual aid structure fire and 4 medical calls. Initial flooding of skating rink done (5000 gallons). Members paid last respects to Vern Anderson, a charter member of the department, firefighters served as casket honor guards, escorts and participated in final tolling of the bell and siren send off. Reminder to check smoke alarms and Carbon Monoxide (CO) detectors in home, cabin & ice fishing houses, do maintenance on furnaces and boilers, do not run generators or grills in attached garages and PLEASE check on welfare of home-bound neighbors. Smoke alarms and installation still available at www.getasmokealarm.org. Call Linda Bergstrand at 218-349-2668 for more information. Fire Department contract with Township presented but error found and clerk will return for correction to Fire Department and present again at February meeting. **Law Enforcement** - nothing
Cemetery – nothing

Parks & Rec – rink flooded, rink attendant working. Light timer and heater are running. Consulted with Steve Fenske/MAT attorney regarding signage at Township Park, nothing is legally required. Jim Ray will put together possibilities/ideas for signage and present to Board in the future but with winter temperatures/weather it will not be changed right now.

Community Center –furnace specs were presented, discussion about our current system and needs, also water was tested and within standards. Only 2 quotes were submitted, the Board felt because more contractors came and assessed the furnace that they should be contacted about submitting a quote. Jeff Blix made a motion to have Jim Ray would be extended for 1 more month, if not then the lowest quote will be accepted if it meets all requirement/specs by Jim Ray. Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.**

Recycle Center – an extra dumpster will be left at center because of need. Letter of resignation from Gordy Jensen, attendant presented. Deb Pawlowicz contacted MAT about filling vacancy and in accordance with regulations, a person can be hired without posting, Fran Williams would like the position. Deb Pawlowicz made motion to hire Fran Williams as recycle attendant to replace Gordy Jensen immediately, Jeff Blix seconded. **MOTION PASSED UNANIMOUSLY.** Fran Williams was present and accepted, there are some dates she has conflicts, but it will be worked out with staff and Deb Pawlowicz. There is a WLLSD attendant education on Monday, January 15, 2018 to comply with our grant requirements and Connie will attend.

Other Meetings – none

6. OPEN FORUM: no one

7. OLD BUSINESS:

A. Township Comprehensive Plan, meeting set for Monday January 8, 2018 at 7pm

B. Broadband Update: no new information but a Public Informational meeting will be held

C. Fredenberg Lake Road & Birch Acres Road Improvement Project: Resolution 18-001 Approving Plans and Specifications and Ordering Advertisement for Bids for Fredenberg Lake Road Project presented, Clay Cich made motion to adopt resolution, Jim Ray seconded. **MOTION PASSED UNANIMOUSLY.** Resolution 18-002 Approving Plans and Specifications and Ordering Advertisement for Bids for Birch Acres Road and Usiak Road Project presented. Clay Cich made motion to adopt resolution, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.** Advertising for bids will be placed in Duluth News Tribune on January 9, 16 & 23, 2018 with bid opening at 10am on Jan. 30, 2018, they will also be advertised at an on-line site. SEH will present bids at Feb. 7, 2018 Town Board meeting.

D. Hi-Banks CUP: nothing submitted

8. NEW BUSINESS:

A. WLLSD grant application: received grant information, needs to be submitted by Feb. 28, 2018. Clay Cich made motion for clerks to complete application and submit, Deb Pawlowicz seconded. **MOTION PASSED UNANIMOUSLY.**

B. PEO letter from their attorney, Jared M. Goerlitz: Board requested PEO settlement, which clerk provided, they reviewed. Board has no objections and intend on following the intent and terms of the settlement agreement. Clerks to inform Steve Overom/ attorney so he can submit this response.

ADJOURNMENT: Jeff Blix made motion to adjourn meeting, Jim Ray seconded. **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 8:40pm.

Respectfully submitted,

Diane C. Palmstein/Town Clerk

Board Chairman